



CUYAHOGA COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING

Tuesday, September 24, 2019 / 5:00 p.m.

Administrative Offices / 2121 Snow Road, Parma

cuyahogalibrary.org

**CUYAHOGA COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA
24 September 2019
ADMINISTRATIVE BUILDING AUDITORIUM
5:00 p.m.**

TOPIC	TAB#	PAGE#	MOTION
1. Call to Order: Patricia Shlonsky, President			ROLL-CALL
2. Resolution to Amend Official Certificate of Estimated Resources and Amend Appropriations	1	1	ROLL-CALL
3. Approval of Minutes: July 23, 2019 Board Meeting	1	2-6	ACTION
4. Retiree Recognition	1	7-9	
5. Public Comment			INFORMATION
6. Report of the Board President			INFORMATION
7. Report of the Executive Director <ul style="list-style-type: none"> • Introduction of New CCPL Branch Managers • Scott Morgan, Operations Director - Budget Projection Presentation 	2	10-27	INFORMATION
8. Report of the CCPL Foundation Board Liaison			INFORMATION
9. Human Resources Report	3	28-37	ACTION
10. Finance Committee Report: <ul style="list-style-type: none"> • Financial Statement Review – Fiscal 2019 – July and August • Investments: Fiscal 2019 – July and August • Purchase Approval List • Gift Report 	4	38-39 40-49 50-51 52 53	INFORMATION ROLL-CALL ACTION ACTION
11. New Business <ul style="list-style-type: none"> • Resolution Authorizing the Library to Enter into an Agreement with Smith & OBY for the Maple Heights HVAC Improvements project • Resolution to Approve Change Order Number One for Northeastern Refrigeration • Resolution to Provide Compensation for Season Staff • Resolution Calling for Macmillan Publishing to Reverse Library Ebook Embargo 	5	54-55 56-57 58 59	ACTION ACTION ACTION ACTION
12. Executive Session <ul style="list-style-type: none"> • Certain Personnel Matters pertaining to the employment of a public official or employee pursuant to Ohio Revised Code section 121.22 (G)(1). 			ROLL-CALL
13. Reconvene from Executive Session			ROLL-CALL
14. Adjourn			ACTION

Cuyahoga County Public Library

Resolution To Amend Official Certificate of Estimated Resources and Amend Appropriations

Whereas, the current Certificate of Estimated Resources and Appropriations need to be amended for the year ending December 31, 2019.

Now therefore be it resolved, by the Board of Trustees of Cuyahoga County Public Library amend the Official Certificate of Estimated Resources and Amend the Appropriations as follows:

Official Certificate of Estimated Resources

Special Revenue Fund:

247 – Adult Education Services (AES)	\$	45,972.00
259 – TCF Fellow	\$	50,000.00
261 – Poetry Out Loud	\$	5,000.00
270 – Homework Centers	\$	(4,203.00)
293 – Special School Programing	\$	(39,423.65)

Appropriations Amendment

Special Revenue Fund:

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259 – TCF Fellow	\$	50,000.00
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270 – Homework Centers	\$	(4,203.00)
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Approved 24 September 2019

Patricia A. Shlonsky
President

Dean E. DePiero
Secretary

**CUYAHOGA COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES
23 July 2019**

The July 23, 2019 meeting of the Cuyahoga County Public Library Board of Trustees was held at the Cuyahoga County Public Library Administration Building Auditorium, 2111 Snow Road, Parma, Ohio. With a quorum of seven (7) Board members present, President Shlonsky called the meeting to order at 5:00 p.m.

Roll-Call: **Present:** Edward H. Blakemore, Allyn Davies; Dean E. DePiero; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Robert W. Varley – 7.

Absent: - 0

Also present: Executive Director Sari Feldman; Deputy Director Tracy Strobel; Operations Director and Fiscal Officer Scott Morgan; Communications and External Relations Director Hallie Rich; Acting Human Resources Director Larry Miller; Literacy and Learning Division Director Pamela Jankowski; Facilities Director Jeff Mori; Development Director Bridget Hawes; Branch Services Director - West Caroline Vicchiarelli; IT Director Jim Haprian; Technical Services Director Daniel Barden; Assistant Development Director Meghann Marnecheck; and other interested observers.

President Shlonsky requested a motion to approve an amendment to the agenda to change the Order of Business. The Board President's report will come under New Business after the Executive Director remarks.

01-07/2019

Trustee DePiero moved to approve the amendment to the agenda, seconded by Trustee Varley. Seeing no discussion, the amendment to the agenda was approved by unanimous vote of the Board members present.

Approval of Minutes:

President Shlonsky asked for a motion to approve the minutes of the June 18, 2019 Board meeting that were sent to the Board members in advance of this meeting.

02-07/2019

Trustee Blakemore moved to approve the minutes, seconded by Trustee Spangler. Seeing no corrections, omissions or additions, the minutes of the June 18, 2019 Board meeting minutes were approved by unanimous vote of the Board members present.

President Shlonsky asked for a motion to approve the minutes of the July 8, 2019 Special Board meeting minutes that were sent to the Board members in advance of this meeting.

03-07/2019

Trustee Blakemore moved to approve the minutes, seconded by Trustee Spangler. Seeing no corrections, omissions or additions, the minutes of the July 8, 2019 Special Board meeting minutes were approved by unanimous vote of the Board members present.

Retiree Recognition:

President Shlonsky thanked Deborah McNulty for her many years of service to Cuyahoga County Public Library (CCPL) and wished her the best on her retirement. ([See page 196](#))

Andrew Harant, Branch Manager, North Olmsted, read the resolution for Deborah McNulty into the record.

Public Comment:

There was no public comment.

Report of the Executive Director:

Executive Director Feldman mentioned the article in Sunday's Plain Dealer and thanked everyone present who had a hand in delivering the work on the buildings and commended Director Rich for making the article happen in exactly the right way.

Executive Director Feldman mentioned we received another clean audit and we will receive the Auditor Award of Distinction, the highest honor they give. Congratulations to the Finance team for their hard work and contributions and pass along our congratulations to Assistant Finance Director Dolan who was not present.

Executive Director Feldman mentioned the great work done on our Comprehensive Annual Financial Report (CAFER) and again, we expect to be recognized for the work on that report.

Executive Director Feldman mentioned it has been our practice to notify the Board about donations. We have made a significant donation of 193 old laptops to an organization called PC's for People. This organization is where our own customers can gain access to an inexpensive PC that will enable them to be online using either the wireless in our buildings, wireless hot spots they can borrow from certain branches or wireless hotspots they can borrow through our Google grant program. We are pleased to donate these laptops that will be refurbished and sold at almost no cost back into the community. This is a not-for-profit organization that is connected with The Cleveland Foundation.

Human Resources Report:

Acting Director Miller stated as part of our ongoing efforts to develop our Branch Managers, and to provide them different experiences in different communities, the decision was made to exchange three of our Branch Managers among locations. We have recently transferred Branch Managers at Parma, Brooklyn, and Middleburg Heights Branches. He mentioned that some of the Pages took on higher level positions and the Page position continues to be an important talent pipeline for us.

04-07/2019

Trustee Leonard moved approval, seconded by Trustee DePiero. Seeing no discussion, the Human Resources Report dated July 23, 2019, was approved as presented by unanimous vote of the Board members present. **(See pages 197-203)**

Finance Committee Report:

Finance Committee Chair Leonard reminded us that the Finance Committee met prior to the Board meeting, and Director Morgan gave an in-depth review of the financials.

Director Morgan gave highlights from the Finance report. He stated in general property taxes we received a very small amount for the first half of the year settlement. With this distribution we are on budget.

Director Morgan stated we received a larger distribution for the Public Library Fund (PLF) in the month of June than last year. The collections moving forward should also be slightly larger to bring us back to budget. With this larger distribution we are on budget. We will continue to monitor this account. The Governor's budget impacted the PLF. For the month of July, the amount we received was reverted back to the original legislation of 1.66%, but the biennium budget has passed at 1.7%. There was an amendment made that we would get that amount made up to us for the month of July. We don't know when we will receive that distribution, but we will be made whole for the month of July at the 1.7%, and the 1.7% is what we will receive for the next biennium. Director Morgan stated will give more information next month on where that revenue number will be.

Trustee Varley asked Assistant Director Marnecheck to give CCPL Board members Senator Matt Dolan's contact information. As Chair of Finance, he was one of the advocates for the change for the 1.7% increase. It was significant, in terms of the increase and we would like to send him a note.

Executive Director Feldman commented Senator Dolan remembered to make Libraries whole and to have the 1.7% be retroactive back to when the budget should have passed.

Director Morgan stated interest rates are higher than anticipated and the larger increase has brought in additional revenue. Based on some of our recent maturities we are beginning to see some of those increases leveling off.

Director Morgan stated patron fines and fees are exceeding our estimates due to passport fees and photos. Sale of resale supplies are also slightly exceeding our estimates.

Director Morgan stated in the month of May we had three payrolls posted in the salaries account. It is showing a slight increase over budget, but for the month of June we are back on budget.

All other accounts are where we expect them to be for the month and year.

(See under FINANCE)

Investments - June

Director Morgan stated we purchased one new investment from Toronto Dominion Securities with a yield of 2.44% and a four-month maturity. We also purchased a CD from Multi-Bank Securities/Ally Bk Midvale with a yield of 2.50% and a three-year maturity.

Transfers

Director Morgan stated there was one transfer made for the month in the amount of \$71,400.00 from the general fund to the Adult Education Services (ASPIRE) fund for the Library match.

(See under FINANCE)

05-07/2019

Trustee DePiero moved approval, seconded by Trustee Spangler. Seeing no additional discussion, the Investment Report Fiscal 2019 – June listing all Money Market Funds, STAR Ohio Accounts, U.S. Treasury Investments, Certificates of Deposit and Agency Securities was approved as presented by roll-call vote. **(See Under FINANCE)**

Roll-Call: **Yea:** Edward H. Blakemore; Allyn Davies; Dean E. DePiero; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Robert W. Varley; **– 7.**

Nea: **– 0.**

Purchase Approval List

Director Morgan stated the Purchase Approval List (PAL) was reviewed in depth at the Finance Committee Meeting. Director Morgan gave highlights of the PAL.

Director Morgan stated item #1 is an encumbrance increase for Roetzel & Andress LPA needed for construction legal services. Item #2 is a renewal purchase for Communico software used for scheduling events and meeting rooms system wide. Item #3 is for a grant purchase for Elsie Day consulting services. Item #4 is for the purchase of charging cables to offer for sale to customers in branches. We are purchasing 5,000 and will sell them at \$4.00 each. Item #5 is the fee for Security Risk Management Consultants for system wide safety and security assessment.

President Shlonsky ask Facilities Director Mori to explain Item #5 to the Board.

Facilities Director Mori stated we are requesting approval to contract with Security Risk Management Consultants (SRMC) for a vulnerability assessment which has to do with physical security of buildings and grounds. This is not a cybersecurity assessment. SRMC will be tasked with providing an overarching vulnerability reduction plan along with an individual assessment for each of our specific branch locations. The assessment will be utilized to create a 5-year security master plan, with prioritized items that can be funded over multiple fiscal periods.

06-07/2019

Trustee Varley moved approval of Purchase Approval List, seconded by Trustee Spangler. Seeing no additional discussion, the Purchase Approval List dated July 23, 2019, was approved as presented by unanimous vote of the Board members present. ([See page 204](#))

Gift Report

Director Morgan stated the report includes Friends Groups gifts for branch programming, as well as gifts from other individuals, companies and foundations that were discussed in detail at the Finance Committee meeting.

07-07/2019

Trustee Leonard moved approval, seconded by Trustee Blakemore. The gift report was approved by unanimous vote of the Board members present. ([See page 205](#))

- **Resolution Authorizing the Library to Enter into an Agreement with Donley's Inc. for Construction Management at Risk Services Relating to the New Construction of the Bay Village located in the City of Bay Village**

Director Morgan stated there are two contracts attached. The first is the general conditions contract and the second is the actual contract with Donley's Inc. This is the same CMR contract we used for CCPL Middleburg Heights Branch, and it has been fully vetted by legal counsel. We made modifications as counsel recommended, we feel it is a good contract rate and we are asking the Board for approval.

President Shlonsky asked how did we decide on Donley's Inc?

Director Morgan stated we send out a Request for Qualifications (RFQ) to construction management companies and they respond. We score those RFQ's and then we rank them and call those companies that scored high enough for interviews. Based on those interviews, we bring a ranking to the Board of 1, 2 and 3 of our choice of whom we would like to use, and Donley's was our first choice. Donley's Inc. has also done work on our CCPL Parma-Snow Branch.

Trustee Blakemore asked where do we stand with CCPL Bay Village Branch and the progress?

Deputy Director Strobel stated we are taking our plan to our first meeting with the Architectural Board Review (ABR) and the Planning Commission on August 7. We presented it to Mayor Koomar and his Library Committee two weeks ago for their preview, we received a positive response and we are confident that it will be well received.

08-07/2019

Trustee DePiero moved approval, seconded by Trustee Varley. Seeing no additional discussion, the Resolution Authorizing the Library to enter into an Agreement with Donley's Inc. for Construction Management at Risk Services Relating to the New Construction of the Bay Village located in the City of Bay Village was approved by unanimous vote of the Board members present. ([See pages 206-269](#))

Executive Director Remarks:

Executive Director Feldman stated she has so much to be grateful for and so many people to thank, her colleagues, the customers, the Foundation Board, our government officials and our funders. She gave a heartfelt presentation about the first Trustees who gave her a seat at this table and the current Trustees who have picked her most talented successor. She stated she is incredibly moved by the opportunities given, the collaboration, the achievements, the friendship and the rewards of serving at the Cuyahoga County Public Library. More than 16 years ago, she would have never anticipated the professional joy and satisfaction that our service together would achieve for all communities in Cuyahoga County. She stated she is truly the luckiest Librarian & Library Director. She asked our Trustees past and present to stand and asked everyone present to join her in giving our Boards a standing ovation.

Former Trustee Dale Powers spoke briefly about Sari Feldman.

Board President Report

President Shlonsky stated the current Board is very humbled by what the Former Board members did before us, they made it easy for us.

President Shlonsky read a wonderful letter to Sari, from the Board and how fortunate they are to be members of CCPL Board of Trustees. They reflected on the past 16 years and Sari's accomplishments and the phenomenal variety of programs that were implemented under her leadership that provided much needed services in our community. She also created a Writers Center, offered the William N. Skirball Writers Center Stage series, and created Beyond the Book Jacket. She has brought national attention to CCPL, as President of the Public Library Association and then as President of the American Library Association as well as CCPL as a 5-star library for the past 10 years. Because of her extraordinary leadership she is leaving us with a Library system that is stronger than it was 16 years ago. Thank you for your foresight and planning, on August 3 the Library will be in good hands, we will miss you.

President Shlonsky requested a motion to amend the agenda to add a Resolution Granting Naming Rights to the Parma-Snow Auditorium.

09-07/2019

Trustee Blakemore moved to approve the amendment to the agenda, seconded by Trustee Varley. Seeing no discussion, the amendment to the agenda to add a Resolution Granting Naming Rights to the Parma-Snow Auditorium was approved by unanimous vote of the Board members present.

(See page 270)

President Shlonsky read the resolution into the record.

Motion to Adjourn

Seeing no other business under consideration for vote, President Shlonsky asked for a motion to adjourn the meeting.

10-07/2019

Upon motion of Trustee Blakemore seconded by Trustee Varley the July 23, 2019 meeting of the Cuyahoga County Public Library adjourned at 6:05 p.m.

Approved 24 September 2019

X _____
Patricia A. Shlonsky
President

X _____
Dean E. DePiero
Secretary

Resolution of Appreciation for Vivian Adams-Cook

- WHEREAS,** Vivian Adams-Cook has served with great loyalty as an employee of Cuyahoga County Public Library since her hire on March 16, 1987 as an Information Assistant I at InfoPLACE in the Maple Heights Branch; on April 1, 1989, she was promoted to the Information Assistant II; on June 21, 1990, she was promoted to Public Services Librarian I; on November 29, 1996, she was promoted to the Regional Subject/Reference Specialist within the Legal Division; On December 7, 1998, she was promoted to Branch Manager at the Southeast Branch; On July 3, 2006, she was transferred to the South Euclid-Lyndhurst Branch as Branch Manager; on March 2, 2009, she was transferred to the Maple Heights Branch as Branch Manager; on October 15, 2012, she was transferred to the Middleburgh Heights Branch as Branch Manager; on February 1, 2016, she was transferred to the Southeast Branch as Branch Manager, a position she held until her retirement on August 23, 2019; and,
- WHEREAS,** she served the public and advocated for her branches and staff. Her fair, kind and even-handed manner made her a valuable manager for CCPL. She made community connections and assisted customers with a gracious and thoughtful approach, and she excelled at meeting their expectations; and,
- WHEREAS,** she was a dedicated and loyal manager who encouraged her staff to innovate and excel. She willingly took on new challenges and used her talents to strengthen her branches. She was a calming presence when needed, and she displayed sound judgment when problem-solving; and,
- WHEREAS,** she has devoted her professional career to furthering the progress of CCPL through hard work, exemplary customer service, a willingness to embrace new initiatives and mentoring of colleagues.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees records its appreciation to Vivian Adams-Cook for all the years of service she has rendered to the Library and the public and extends to her all good wishes for a happy, healthy and rewarding life.

Patricia A. Shlonsky, President
Board of Trustees
Cuyahoga County Public Library
Date: September 24, 2019

Resolution of Appreciation for Deborah Archibald

- WHEREAS,*** Deborah Archibald has served with great loyalty as an employee of Cuyahoga County Public Library since her hire on September 8, 1997, as a Branch Regional Clerk Substitute at the Parma Regional Branch; on October 4, 1999, she was promoted to a Public Services Assistant I at the Independence Branch; on January 12, 2004, she was promoted to a Public Services Assistant II; on February 27, 2006, she was promoted to Public Services Librarian I at the Orange Branch; on June 3, 2007, she was promoted to Branch Services Librarian Supervisor, a position she held until her retirement on September 30, 2019; and,
- WHEREAS,*** she excelled at customer service and developed a strong rapport with customers and colleagues. She knew customers by name and was often visited by storytime-goers of times past. She was kind and understanding with all; and,
- WHEREAS,*** she displayed good judgement, a strong work ethic and patience, even with the most tenacious of customers. She was a team player who went out of her way to help her colleagues however possible; and,
- WHEREAS,*** her sense of humor, kindness, energy and graciousness has enriched those fortunate enough to know and work with her. She was not afraid to adapt to the ever-changing world of public libraries and always took pride in her work at CCPL

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees records its appreciation to Deborah Archibald for all the years of service she has rendered to the Library and the public and extends to her all good wishes for a happy, healthy, and rewarding life.

Patricia A. Shlonsky, President
Board of Trustees
Cuyahoga County Public Library
Date: September 24, 2019

Resolution of Appreciation for Cynthia Frederick

WHEREAS, Cynthia Frederick has served with great loyalty as an employee of Cuyahoga County Public Library since her hire on April 12, 1999, as a Branch Regional Clerk at the Parma-Snow Branch; on July 3, 2006, her title changed to Branch Services Clerk, a position she held until her retirement on September 30, 2019; and,

WHEREAS, she excelled at customer service and developed a strong rapport with customers and colleagues. She knew customers by name and often received compliments for her willingness to go above and beyond. Her warm and friendly personality made each customer as well as her colleagues feel welcome in the branch; and,

WHEREAS, she displayed great organizational skills, attention to detail, good judgement, initiative and a strong work ethic. She was a team player who went out of her way to help her colleagues however possible; and,

WHEREAS, she maintained an upbeat attitude, approached new challenges enthusiastically and always took pride in her work at CCPL.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees records its appreciation to Cynthia Frederick for all the years of service she has rendered to the Library and the public and extends to her all good wishes for a happy, healthy, and rewarding life.

Patricia A. Shlonsky, President
Board of Trustees
Cuyahoga County Public Library
Date: September 24, 2019



A MESSAGE FROM OUR EXECUTIVE DIRECTOR

NEW OPPORTUNITIES

I am honored and excited to be the new executive director of Cuyahoga County Public Library (CCPL). For the past 14 years it has been a privilege to work side by side with former executive director Sari Feldman as CCPL's deputy director. I am grateful for her years of mentorship and proud of all that we accomplished together. Sari has left behind an incredible legacy of excellence and innovation. I am eager to work together with our library staff to continue that legacy and explore new opportunities to serve our customers and communities.

Having grown up and lived in Northeast Ohio most of my life, I bring an appreciation for the nuances of each of the 47 communities we serve. I am excited to combine that knowledge with my expertise in the breadth of services and resources CCPL offers to set a course for the library system that will raise our standard of excellence even higher. Library staff members at our 27 branches and the administrative headquarters are all focused on

exceeding your expectations, and I am grateful for and proud of the work they do every day to serve you.

Speaking of which ... with a new school year upon us, our efforts to serve the needs of students are in full gear. This September, we'll kick off our 17th season of Homework Centers, the after-school homework assistance program begun by our Maple Heights Branch staff back in 2002 to help students improve their grades. The success of their local efforts eventually led to the expansion of the program to 10 branches throughout the county. Today we can proudly say that our Homework Centers have helped thousands of students in grades K – 8 improve their grades and subject comprehension.

Homework Centers is our longest-running out-of-school time program, but in recent years we have introduced many others, including a collaboration with the Greater Cleveland Food Bank to provide free healthy meals to students in communities where the need is great, kindergarten readiness clubs and an early childhood literacy program called 1-2-3 READ that helps struggling readers meet Ohio's Third Grade Reading Guarantee. We have also added a Homework Mentors program at eight branches to increase students' access to free homework assistance. These and many other opportunities await students and their families at CCPL this school year.

We have so many great programs that it's easy to lose sight of the fact that some of the most impactful work our library staff does for students happens spontaneously. It could be helping them pick the right book for a book report, or showing them a helpful resource or giving them a snack because they're hungry. These little moments can make a big difference. They give students – and their parents – peace of mind that the library is a place they can turn for help from caring adults who want to see them succeed.

Sincerely,

Tracy Strobel
Executive Director

SYSTEM HIGHLIGHTS

Facebook Fans: 29,287

Twitter Followers: 10,213

Instagram Followers: 3,576

@CuyahogaLib is mentioned in this article on #eBooksForAll! Seattle Public Library "Denounces" Publisher's New E-book Policy <https://thestranger.com/slog/2019/08/27/41213776/seattle-public-library-denounces-publishers-new-e-book-policy> @macmillanbooks #supportlibraries

@KarenCover, August 28, 2019

My library, the @CuyahogaLib, has checked out/does check out those big wooden puzzles for kids. They also have a recording booth for aspiring musicians, a writer's room with monthly workshops, and the means to get a passport. My library is AWESOME!

@PattyMarvel, August 27, 2019

August was an especially busy month for the Processing Department (PRO). Staff processed 12 percent more items than in August of 2018.

Twenty-four foodies flocked to the South Euclid-Lyndhurst Branch on August 14 to learn culinary skills from Catherine St. John of the Western Reserve School of Cooking. Customers enjoyed an introduction to Middle Eastern cooking. Spiced cauliflower, pita chip salad and baba ghanoush were among some of the samples prepared on site.

During the daily Boredom Busters program at the Maple Heights Branch, customers explored the science of space, building with LEGOs and technology through a variety of hands-on learning experiences including collaborative games, building challenges and science experiments. Participants also expressed their creativity through sculpture, Perler beads, painting, shaving cream play, origami and drawing. Over the course of the summer, 257 individuals participated.

The Gates Mills Branch hosted 31 Nature Camp students for a program about creating stop-motion animation using iPads and the Bloxels app. Three even created their own video games. When the teens' moms arrived to pick them up, they didn't want to leave.

Grandparents Day came early at the Chagrin Falls Branch on August 28. Staff led an intergenerational group of 23 participants through stories, crafts and several rounds of Bingo. Instamatic photos were taken of children and their caregivers for the picture frame craft. Everyone went home with two pictures and decorated picture frames, as well as a grandparent's interview sheet and a Bingo prize.

During the week of August 19, the Mayfield Branch circulation staff prepared 300 new cards for 7th graders at Mayfield Middle School. On Friday, August 23, more than 350 students and teachers arrived to pick up their cards and browse the collection. Reference staff helped students make their choices while circulation staff worked with people who had issues with their cards or needed help checking out. As the students were leaving one of their teachers said, "Same time next year!"

Maria Trivisonno from the Mayfield and Richmond Heights branches attended the Richmond Heights Schools' Board of Education meeting on Monday, August 12. The Board announced that they have accepted and were pleased with the Library's plans for the new Richmond Branch to be attached to the upper school. The children's area will feature artwork from the book *Windflyers* written by Angela Johnson and illustrated by Loren Long, both Ohio natives. The book, about Tuskegee Airmen, will correspond to the new aviation program the school is developing, and the neighboring airport.

Twenty-six readers attended two Solon Branch book groups in August to discuss Anne Youngson's beautiful little gem, *Meet Me at the Museum*, led by Carol Ward. Customers were treated to one *PowerPoint* presentation that Carol created, followed by a diverse conversation on the many topics covered in the book. The highlight of the discussions occurred Tuesday morning where Carol arranged for the author to join the senior center discussion via live video chat from Oxfordshire, England!

The community's response this year to the Southeast Branch Friends' Annual Ice Cream Social was amazing! About 250 people came to the branch to enjoy a sundae made with Mitchell's Ice Cream and to see a magic show by Elie the Magician. The Friends group uses this event as way to promote the Southeast Branch in the community as well as an opportunity to drum up new members.

The Independence Branch hosted an All-Star Photo-Op on July 1 to gear up for the MLB All-Star Game. Twenty-two people enjoyed having their picture taken in front of the green screen, then seeing Progressive Field "magically" appear in the picture.

A ladder for ants to climb, a bird's nest with toys in it and a boat to cross a lava lake are just a few of the creative designs engineered by a group of 13 students at the Brecksville Branch. On August 3, staff member Lynne White also facilitated a Mystery Bag Challenge for kids. Each participant was given a challenge card and a bag of supplies including items such as egg cartons, pipe cleaners, paper plates, rubber bands and more, and were instructed to build a solution to the challenge.

A Garfield Heights Branch customer was tickled pink to have her nephew – who recently moved to the area after graduating high school in Georgia – visit the branch for help to prepare for an interview with Amazon the next day. Both customers learned how to use Résumé Builder to create a professional résumé. After building his résumé, staff helped the recent grad email different versions to himself and showed him how to save copies on a flash drive.

Twenty-one tweens and teens learned how to be super babysitters at the Orange Branch's Babysitting Workshop. They learned how to keep children safe, happy, well-fed, diapered and entertained. A registered nurse and members of the Pepper Pike police and fire departments visited to talk with the kids. CCPL's Sue Kirschner rounded out the day by introducing the super sitters to the Library's Toy Collection, including our selection of developmentally appropriate toys.

Seven members of the Plain Dealer investigative team visited the Beachwood Branch on August 28 to talk about their work and seek input on their reporting from the public. The group included editors George Rodrigue and Ellen Stein Burbach. More than 50 people attended the program.

On August 28, Warrensville Heights Branch staff members Beate van der Schalie and Mike Karaffa facilitated a Harvest Fest program for 65 customers. Customers of all ages harvested produce from the branch's Community Learning Garden. The harvested veggies and herbs were used for a build-your-own pizza station. Flower Entertainment provided face painting and balloon twisting. Families enjoyed the garden's new sandbox and making sidewalk chalk art. Young and old enjoyed the opportunity to harvest some of the garden's produce and see all of the flowers in bloom.

Staff members Krista Tokarz and Mike Pawuk of the Brooklyn Branch led a team of 12 kids to build a Rube Goldberg device using table saws, hot glue guns, power drills and other tools. The team then competed against teams from four other CCPL branches at the Crazy Contraption Competition on July 27. The Brooklyn team was thrilled to win the overall competition and bring home the coveted Duct Tape Trophy!

The recently hired principal of Muraski Elementary School, Michael Griffen, held a Meet and Greet storytime at the Strongsville Branch on August 13. During two sessions, he met with more than 90 students and parents. Staff member Tim Protiva talked about CCPL's services and assisted with the storytime activities.

Brook Park Branch staff member and aspiring author Arlie Matera presented a highly successful Creative Writing Camp. Forty-nine students attended. The students read and discussed poetry, then created and illustrated poems of their own. At the end of the week they each had their own volume of illustrated poetry to take home.

The Parma Heights Branch collaborated with the city for its annual Kids in the Commons event on August 10. More than 500 people stopped by the branch's table to try to unlock the Communications & External Relations Division's famous treasure chest for an assortment of prizes. Customers also picked up information about CCPL's Toy Collection, Play Learn and Grow Baby Club and copies of the quarterly *Program Guide*. Inside the branch, 128 customers "visited the moon" during a green screen photo booth session, while many others completed pages for a special memory book about why they love the community of Parma Heights and the Kids in the Commons event.

More than 200 customers brought their lawn chairs and enjoyed the Middleburg Heights Branch's hugely successful Family Fun Night. Customers enjoyed a magic show by local magician Nate the Great followed at dusk by an outdoor showing of *Captain Underpants: The First Epic Movie*. The Friends sold bottles of water and popcorn to enjoy during the show. Everyone is looking forward to next year!

Parma-Snow Branch staff member Bethany Forsberg connected with the community at the Parma City Schools' Opening Kick-Off on August 17 at Byers Field, along with staff from the Parma Branch, CCPL's MyCom recruiter and Baby Club recruiter Emily Stupica. Kids enjoyed playing a tabletop version of Plinko and adults picked up copies of CCPL's fall *Program Guide*.

Snakes and lizards of many types and sizes visited the Berea Branch to amaze and inform 65 children and families on July 6. Mike and Jake from Scales and Tails brought these interesting creatures to the library for a fun and interactive event. Following the program the Berea Kiwanis held their Read Around the World celebration as they distributed free books to 70 children and families and helped participants create a lizard bookmark to take home.

Kevin Cronin from the Bodwin Theatre Company performed an abolition story to an audience of 28 at the Fairview Park Branch on July 30. He also answered questions and discussed the opening of University Circle's newest museum, dedicated to exploring underground railroad activities in Northeast Ohio.

Students enjoyed a variety of Summer Fun for Everyone activities at the Bay Village Branch this summer, exploring hands-on science, technology, engineering, art and math activities including building roller coasters and catapults. An Unplugged Coding program focused on the basics of coding without using technology. Participants solved Rubik's Cubes to create mosaics, created pixel art with Perler beads and wrote their name in binary code. Sixty-one individuals attended throughout the summer.

The Parma Branch's staff worked together to create, plan and prepare 39 days of Summer Fun for Everyone programming. Participants ate summer lunches; read books and logged their reading as part of CCPL's Grand Slam Summer Reading Program; participated in 78 hours of themed activities; and played games together. Weekly activities were centered on themes such as writing, bookmaking, animation, puppetry and history. Over 650 customers attended.

Preschoolers and their families attended a 3-week nature series about insects, plants and animals at the Olmsted Falls Branch. The series was presented by staff members Anne Loftus and Sue Grame. Parents provided wonderful feedback to staff.

In the winter, a young woman asked North Olmsted Branch staff member Liza Kahoe Arthur to help her find a book with WorkKeys practice tests to move onto the next part of her training as a nurse. Liza found resources for her through Learning Express Library and a book in SearchOhio. The customer came back to the branch in July to tell Liza that she passed her test and graduated! She's working toward a master's degree now.

Author Fiona Davis had a fantastic visit and luncheon at the Middleburg Heights Branch on July 31. Attendees were treated to a lunch wrap and a dessert created using one of CCPL's Charlie Carts. Eighty-eight of Fiona's fans attended.

**CUYAHOGA COUNTY PUBLIC LIBRARY
REPORT OF THE EXECUTIVE DIRECTOR
SEPTEMBER 24, 2019**

ACTIVITIES OF THE EXECUTIVE DIRECTOR

July 24

- Met with **Barbara Snyder, President, Case Western Reserve University**, with Sari Feldman, CCPL Executive Director

July 25

- Interviewed with **Mary Kilpatrick, Reporter, Cleveland.com**
- Attended **Dr. Lisa Damour author event**, CCPL Strongsville Branch

July 26

- Attended **Youth Opportunities Unlimited (Y.O.U)** Board of Directors Annual Retreat
- Interviewed with **Caitlyn Kennedy from Smart Cities Catalog Project**

July 28

- Met with **June Garcia, Library Consultant**, Denver, CO

July 29

- Attended **Financial Planning** meeting with, Sari Feldman, CCPL Executive Director, Patricia Shlonsky, CCPL Board President, William Leonard, CCPL Trustee, Robert Varley, CCPL Trustee, with Galen Schuerlein, Director, Roetzel Consulting Solutions, Roetzel & Andress, Scott Morgan, CCPL Operations Director, and Hallie Rich, CCPL Communications and External Relations Director
- Attended author reception and event featuring **Kwame Onwauchi**, CCPL Parma-Snow Branch

July 30

- Attended **CCPL Foundation Annual Golf outing** at Lakewood Country Club

July 31

- Met with Robert Rotello, Sr. Vice President Sales, **Baker & Taylor**, Scott Crawford, Vice President Digital & Software Products, Baker & Taylor, and James Smith, VP Sales and Administration, Baker & Taylor, with Daniel Barden, CCPL Technical Services Director, Pamela Jankowski, CCPL Literacy and Learning Division Director, and Lori Thorrat, CCPL Catalog/Processing Manager
- Attended **CCPL/Richmond Heights Schools Interior Finish/Signage meeting** with, Renee Willis, Superintendent, Richmond Heights School, James Cowan, Project Designer, ThenDesign Architecture, Mandisa Gosa, Sr. Interior Designer, ThenDesign Architecture, and Fred Rogers, Ozanne Construction Company, with Scott Morgan, CCPL Operations Director

August 1

- Met with Sari Feldman, CCPL Executive Director, Hallie Rich, CCPL Communications and External Relations Director, CCPL Administrative Team, Wendy Bartlett, CCPL Collection Development & ACQ Manager, to discuss Digital Content

August 2

- Attended **Business Volunteers Unlimited (BVU) Forum with Senator Sherrod Brown**, at Thompson Hine, LLP
- Participated on the **Metropolitan Directors** conference call

August 3

- Attended the **Jungle Terry event** at CCPL Brook Park Branch
- Attended the **Meet Authors Mary Alice Monroe and Michelle Gable** event at the Parma Branch

August 6

- Attended **Family Place Library luncheon** at CCPL South Euclid-Lyndhurst Branch
- Attended CCPL **Bay Village Branch estimate review meeting** with, Peter Bolek, President, HBM Architects, James Shook, Principal, HBM Architects, Stephanie Peters, Associate Architect, HBM Architects, Peter Dorio, Senior Estimator, and Brian, Laubscher, Director, Preconstruction, Donley's Inc., and Scott Morgan, CCPL Operations Director

August 7

- Attended **CCPL Warrensville Heights Branch Safety meeting** with, Mayor Brad Sellers, Warrensville Heights, Wesley Haynes, Chief of Police, City of Warrensville Heights, Jerome A. DuVal, Director, Economic Development, City of Warrensville Heights, Raymon Turner, Manager, Community Development, City of Warrensville Heights, and other City of Warrensville Heights Officials, and Scott Morgan, CCPL Operations Director, Jeffery Mori, CCPL Facilities Director, Enda Bracken, CCPL Branch Services Director-East, Bossie Loggins, CCPL Security Coordinator, Ryan Grame, CCPL Security Coordinator, Gus Dionisos, CCPL Project Superintendent, and Ali Boyd, Branch Manager, CCPL Warrensville Heights Branch
- Attended **Bay Village Planning Commission** meeting with, Peter Bolek, President, HBM Architects, James Shook, Principal, HBM Architects, Stephanie Peters, Associate Architect, HBM Architects, and Scott Morgan, CCPL Operations Director, Jeffrey Mori, Director, Facilities and Jessica Breslin, Branch Manager, CCPL Bay Village Branch at Bay Village City Hall

August 8

- Met with **Cuyahoga County Executive Armond Budish**, with Hallie Rich, CCPL Communications and External Relations Director
- Participated in the **Homework Center Summit**, at CCPL Parma Branch

August 9

- Met with **Peter Provonost, MD PhD, University Hospitals**, with Mark E. Schario, Vice President, UH Population Health, Bradley G. Hillard, Chief Medical Officer, UH Population Health, Steven D Standley, Chief Administrative Officer, University Hospitals Medical Group Inc., Susan Luria, Director of the University Hospitals Connor Integrative Health Network, Cindy Zelis, MD, Vice President, Ambulatory Operations Services, University Hospitals, and Bill Kelly, CCPL Adult Services Manager, Ronald Block, CCPL Branch Manager, Middleburg Heights Branch, and Ali Boyd, Branch Manager, CCPL Warrensville Heights Branch
- Participated on the **Metropolitan Directors** conference call

August 12

- Participated in the **Homework Mentor Summit** at CCPL Administrative Building

August 13-16

- Vacation

August 14

- Conference call with **Census 2020 Task Force**
- Phone interview with **School Library Journal**

August 16

- Conference call with large urban library directors regarding **Macmillan digital content embargo**

August 19

- Met with **Galen Schuerlein, Director, Roetzel Consulting Solutions**, Roetzel & Andress, with Hallie Rich, CCPL Communications and External Relations Director

August 20

- Met with **Mayor Ed Kraus, City of Solon**, Angee Shaker, Director, Business & Marketing, City of Solon, Bill Russo, Financial Advisor, Peak Wealth Solutions, and Scott Morgan, CCPL Operations Director at CCPL Solon Branch
- Attended CCPL **New Employee Orientation**
- Presented at CCPL **Branch Managers meeting**

August 21

- Met with CCPL **Trustee Dean DePiero**
- Met with **Kyle Dreyfuss-Wells, Chief Executive Officer, Northeast Ohio Regional Sewer District**
- Hosted the **Census Complete Count Sub Committee meeting** at CCPL Garfield Heights Branch

August 22

- Met with **Donald Jolly, Superintendent, Warrensville Heights City School District**, with Scott Morgan, CCPL Director Operations, Enda Bracken, CCPL Branch Services Director-East, at CCPL Warrensville Heights Branch

August 23

- Met with CCPL **Trustee Patricia Shlonsky**
- Met and toured with CCPL **Trustee Allyn Davies** for Board Orientation, with Scott Morgan, CCPL Operations Director,

August 26

- Attended meeting with Libraries, **OhioMeansJobs Cuyahoga County (OMJCC)**, Department of Health and Human Services (DHHS) with, Pamela Jankowski, CCPL Literacy and Learning Division Director, and Hallie Rich, CCPL Communications and External Relations Director
- Met with **Jim Clark, Safety Assessment Consultant**

August 27

- Met with **Karen Hooser, President, The Reinberger Foundation**

August 28

- Participated on the Monthly **2020 Census conference call**
- Met and toured CCPL Parma-Snow Branch with, **Anne-Marie Petros, Donor**, and Hallie Rich, CCPL Communications and External Relations Director, and Bridget Hawes, CCPL Development Director
- Filmed for Sari Feldman, CCPL Former Executive Director's retirement celebration, with Scott Morgan, CCPL Operations Director, Hallie Rich, CCPL Communications and External Relations Director, and CCPL Media Services

August 29

- Attended **Spark Grit to Great, Cleveland Leadership Center's Annual Leadership Symposium** with, Talia Seals, CCPL Talent Manager, Anthony Furino, Branch Manager, CCPL Orange Branch, Aimee Lurie, Branch Manager, CCPL Beachwood Branch, and Holly Camino, Branch Manager, CCPL Parma Branch
- Met with **Judge John Russo**, with Hallie Rich, CCPL Communications and External Relations Director

August 30

- Phone call with **Michelle Francis, Executive Director, Ohio Library Council (OLC)**
- Attended **Youth Opportunities Unlimited (Y.O.U.) Board Orientation**

September 3

- Met and toured with **Terri Luke, Assistant Director, Branch Services, Nashville Public Library**, CCPL Parma-Snow, Garfield Heights and Middleburg Heights Branches

September 4

- Met with the eight **Cuyahoga County Library Directors** at Lee Road Library
- Met with **Amy Dwyer-Shute, Dwyer-Shute Consulting**
- Met with **Joe Cimperman, President, Global Cleveland**, at CCPL Brooklyn Branch

September 5

- Met with **Marc Nathanson, Senior Development Executive, Youth Opportunities Unlimited (Y.O.U.)**
- Hosted and spoke at the **Middleburg Heights Chamber of Commerce**, at CCPL Middleburg Heights Branch
- Met with **Paul Quelch, Founder & CEO, Communico Corporation**, and CCPL Leadership team

September 6

- Met with **Steve Potash, President/CEO, & Founder, OverDrive** and the Metropolitan Directors
- Met with **Akram Boutros, MD, President and CEO, The MetroHealth System** and Jane Platten, Senior VP Administration and Chief of Staff, The MetroHealth System, with Hallie Rich, CCPL Communications and External Relations Director

September 9

- Met with **Felton Thomas, Director, Cleveland Public Library (CPL)** and CPL's Executive Leadership Team

September 10

- Hosted the **Annual Library Budget meeting** with, Bryan Dunn, Administrator, Budget Commission, Cuyahoga County and other County Officials and Cuyahoga County Library Directors, and Scott Morgan, CCPL Operations Director, and Robert Dolan, CCPL Assistant Finance Director, at CCPL Parma-Snow Branch Auditorium
- Met with **Harry Brownfield, Executive Vice President, The Fedeli Group**, Nathalie Lacouture, Client Executive, The Fedeli Group, and Jayne Czech, Client Manager, The Fedeli Group, with Scott Morgan, CCPL Operations Director, Larry Miller, CCPL Acting Human Resources Director, Lisa Keefer, CCPL Human Resources Specialist, and Wendy Sanderfer, CCPL HR Information Systems Manager
- Attended **Youth Opportunities Unlimited (Y.O.U.) Board of Directors Meeting**

September 11

- Met with CCPL **Trustee William Leonard**
- Conversation with **Kirstin Krumsee, Library Consultant**, Data & Research at State Library Ohio
- Attended **Drug Enforcement Administration (DEA) exhibit presentation**, with Jan McKay, Jan McKay & Associates Consulting and Laurie Baty, DEA, Museum Director, and Natalie Ziegler, CCPL Public Service Fellow, and Scott Morgan, CCPL Operations Director and Hallie Rich, Communications and External Relations Director

September 12

- Met with **CCPL Brecksville Branch staff**
- Met with **CCPL Independence Branch staff**
- Attended the **2020 Census: What does it mean for Ohio and Greater Cleveland?**

September 13

- Attended **Sari Feldman, Former CCPL Executive Director retirement celebration luncheon** at OverDrive
- Attended and gave remarks at **Sari Feldman, Former CCPL Executive Director retirement celebration dinner**

September 16

- Met with **Jeffrey Valus, Principal, CBLH Design, Inc.**, on a future project for CCPL Solon Branch

September 17

- Met with **CCPL Strongsville Branch staff**
- Met with **CCPL North Royalton Branch staff**

September 18

- Vacation

September 19

- Attended the **Inamori Ethics Prize Reception and Lecture Honoring LeVar Burton**, with Pamela Jankowski, CCPL Literacy and Learning Division Director

September 20

- Hosted and gave remarks at the **Naturalization Ceremony at CCPL Solon Branch**
- Attended **“Shifting Suburbs: Challenges and Opportunities Facing Cleveland’s Inner Ring”** Forum, with Amy Switzer, Director, Shaker Heights Public Library and Nancy Levin, Director, Cleveland Heights-University Heights Public Library at **The City Club of Cleveland**

September 23

- Visited **Pat Kulp, Ex-Libris member**, with Hallie Rich, CCPL Communications and External Relations Director

September 24

- Attended and spoke at the **Solon Chamber luncheon**
- Facilitated **Finance Committee meeting**
- Facilitated **Board of Trustees meeting**

Held five Leadership Team meetings and 20 individual check-in meetings with direct reports.

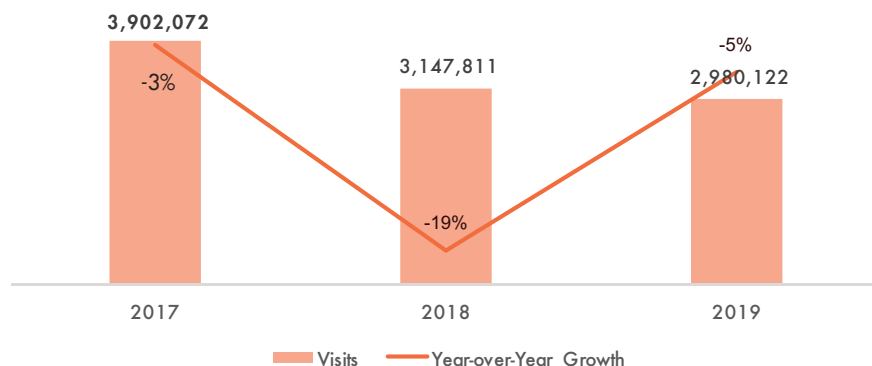


Executive Director

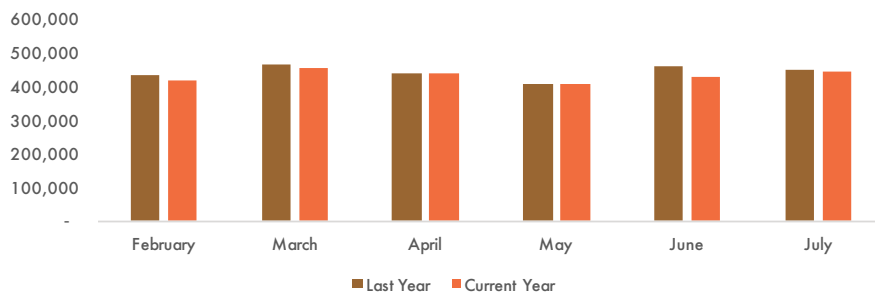
VISITS

JULY 2019

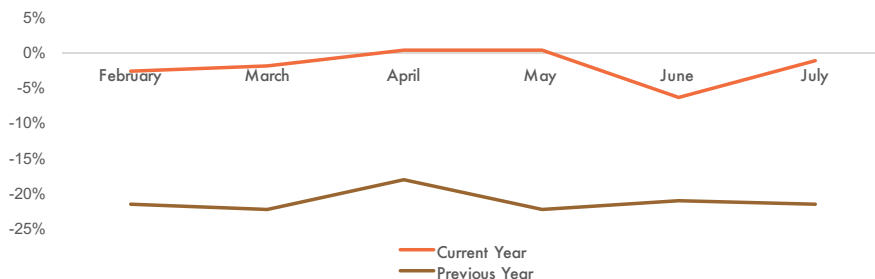
Year to Date Customer Visits



Monthly Customer Visits

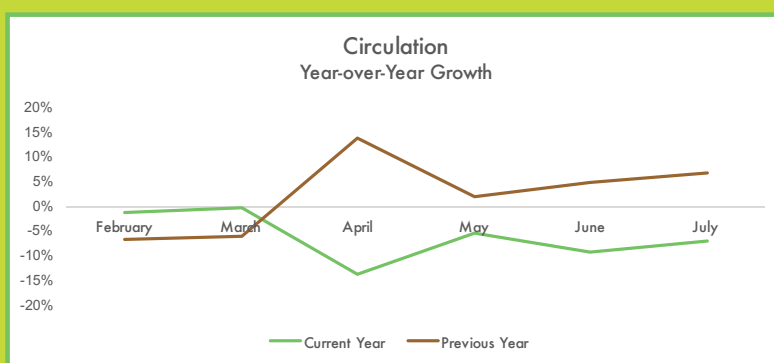
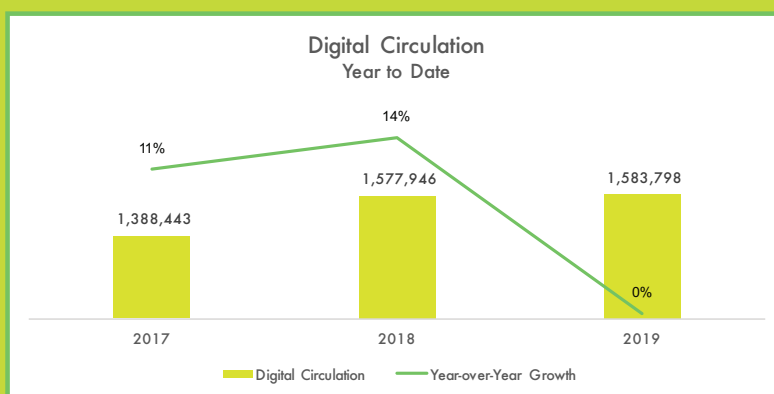
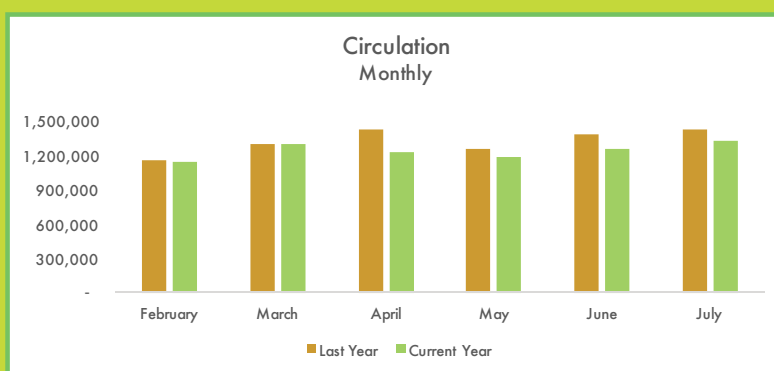
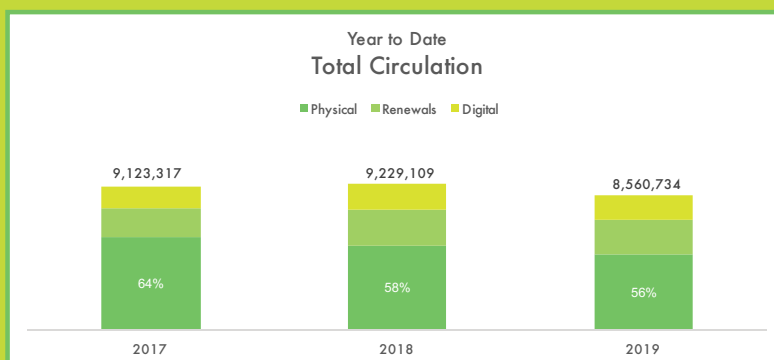


Year-over-Year Growth Customer Visits



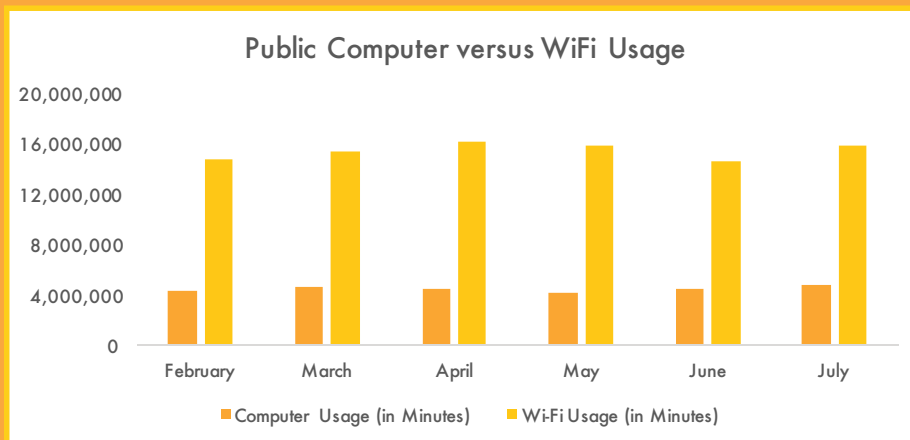
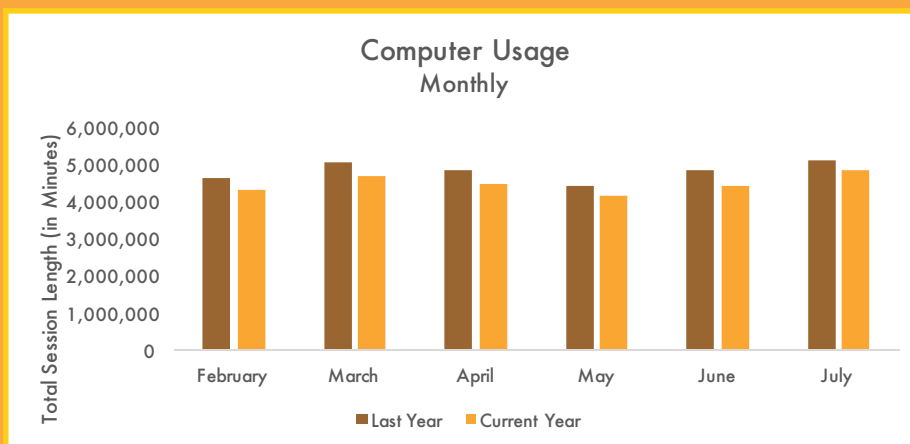
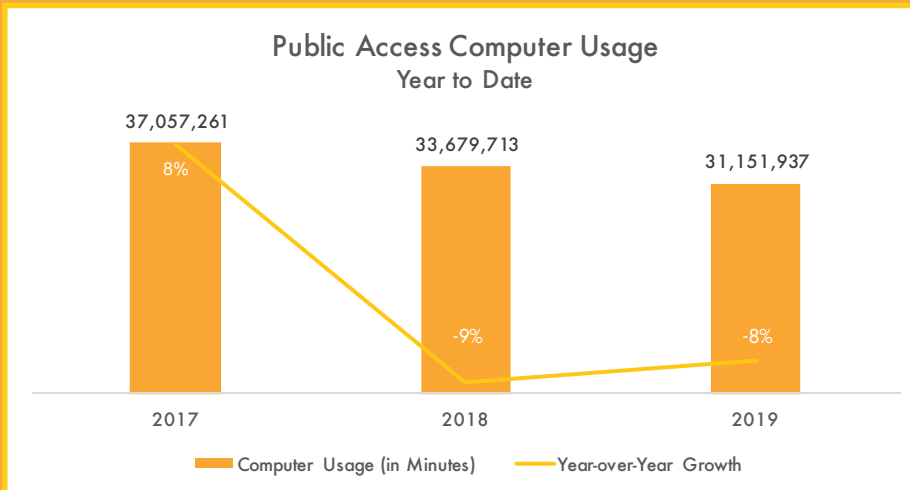
CIRCULATION

JULY 2019



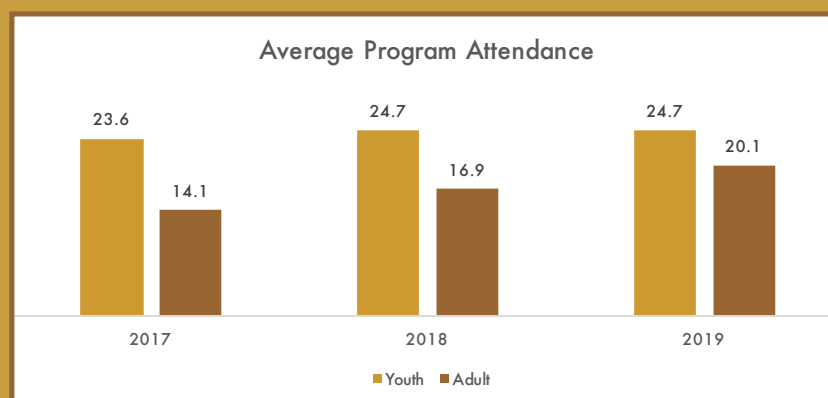
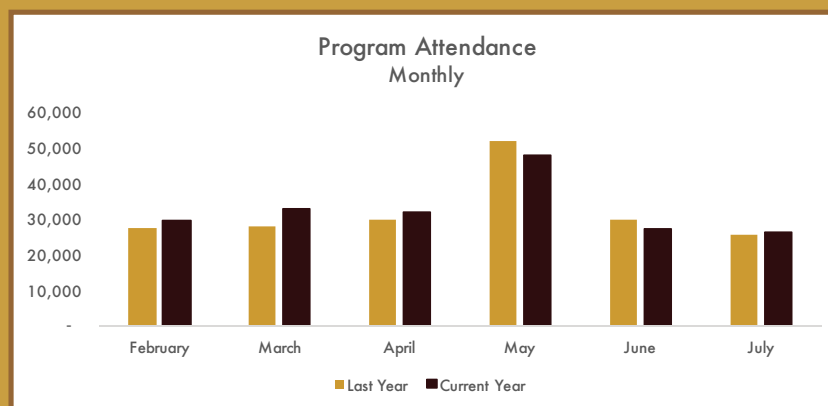
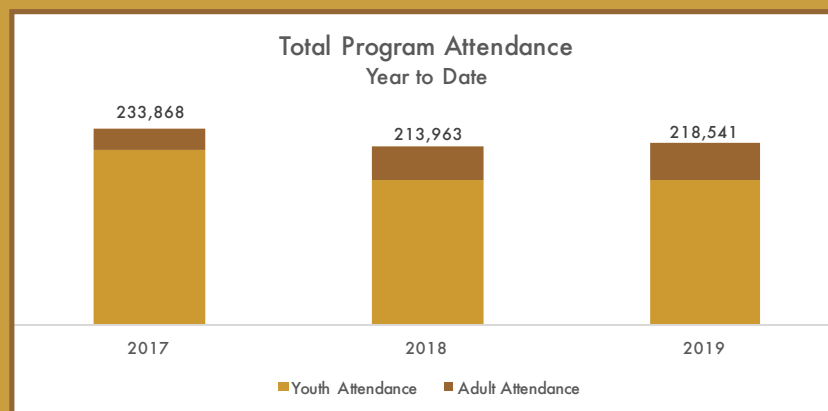
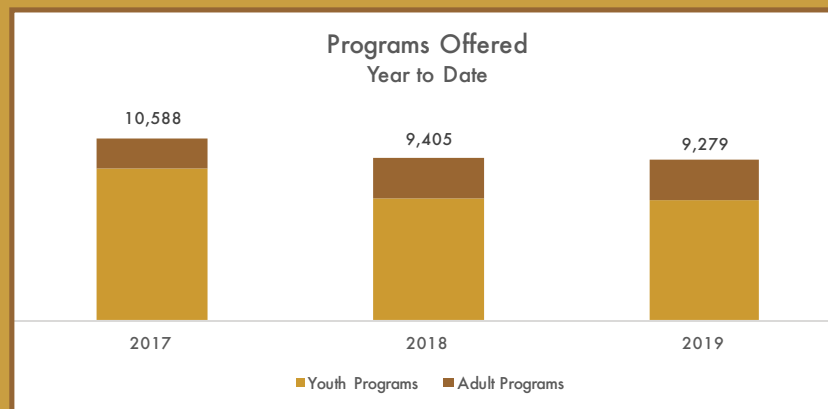
COMPUTER USE

JULY 2019



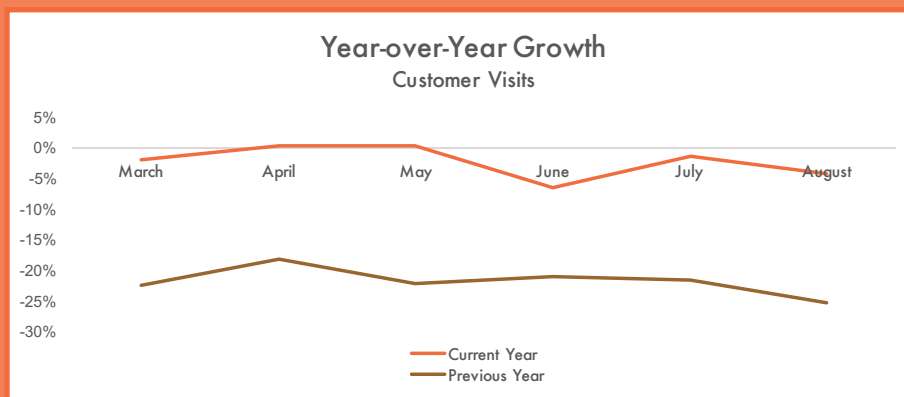
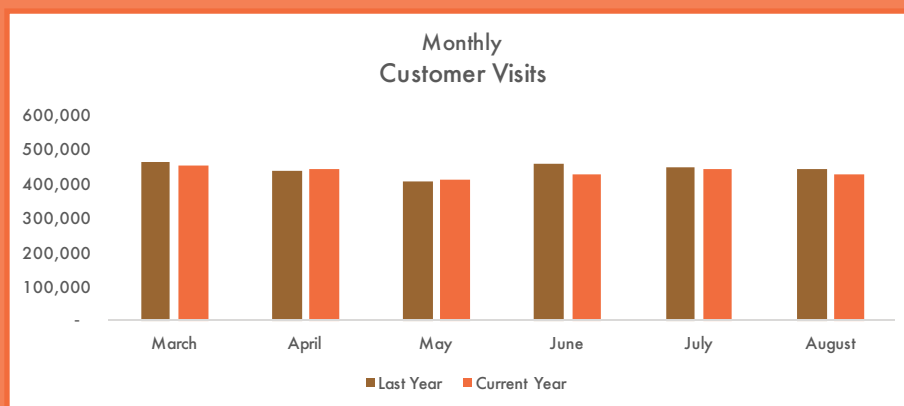
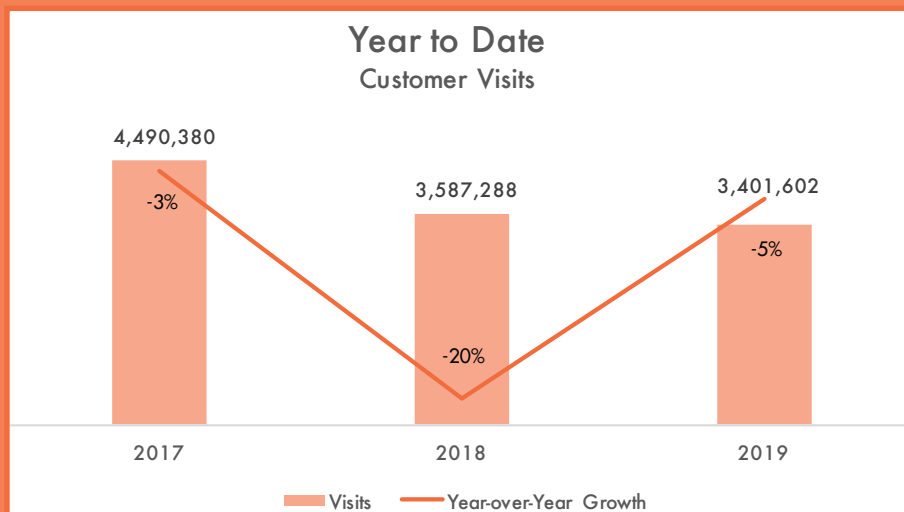
PROGRAMS

JULY 2019



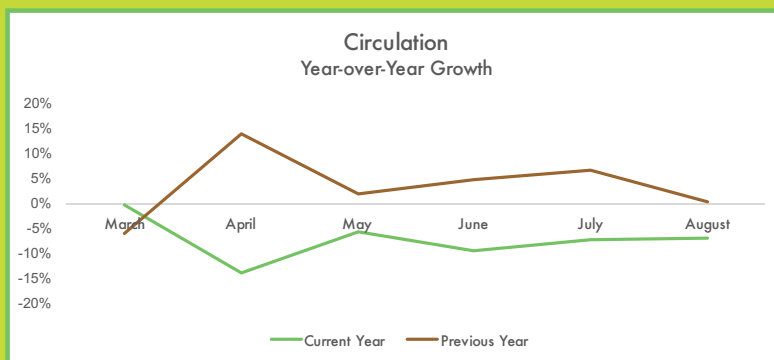
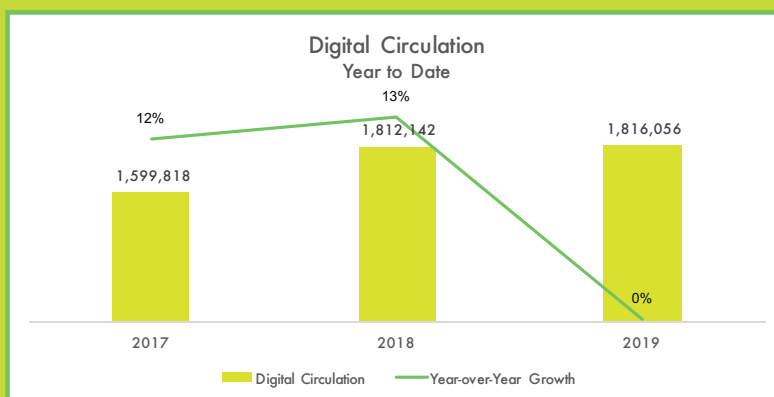
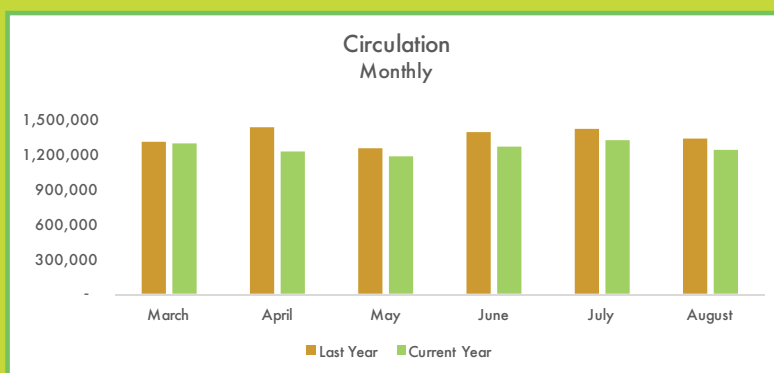
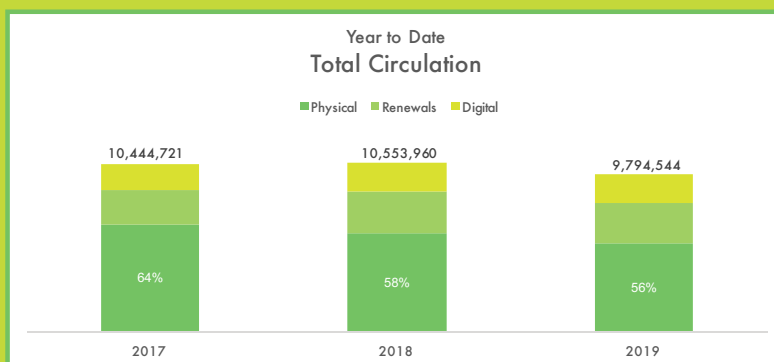
VISITS

AUGUST 2019



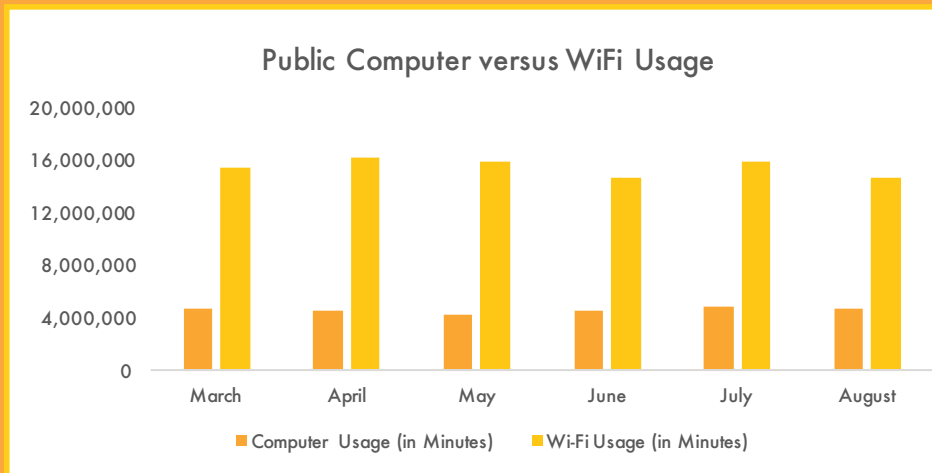
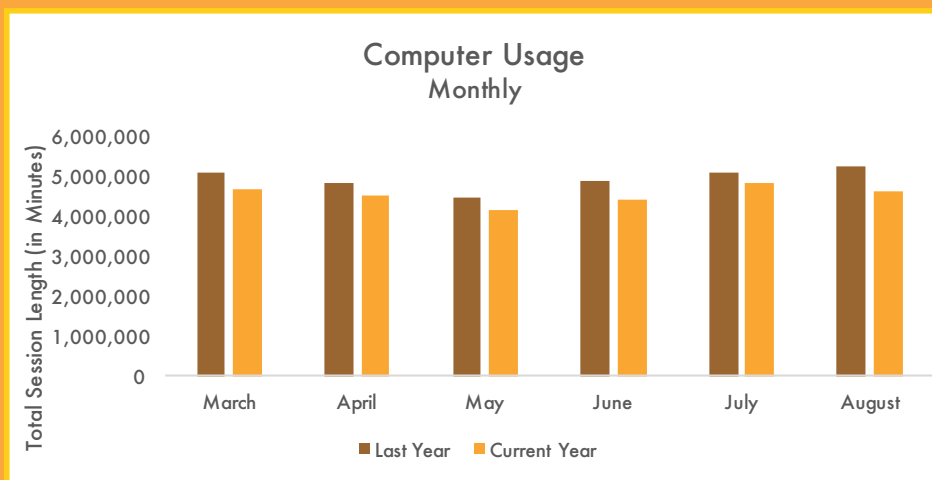
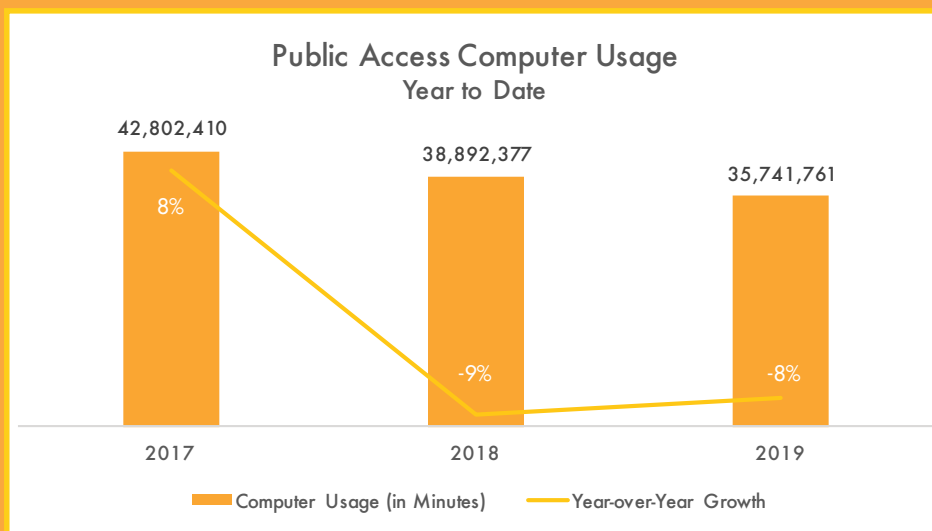
CIRCULATION

AUGUST 2019



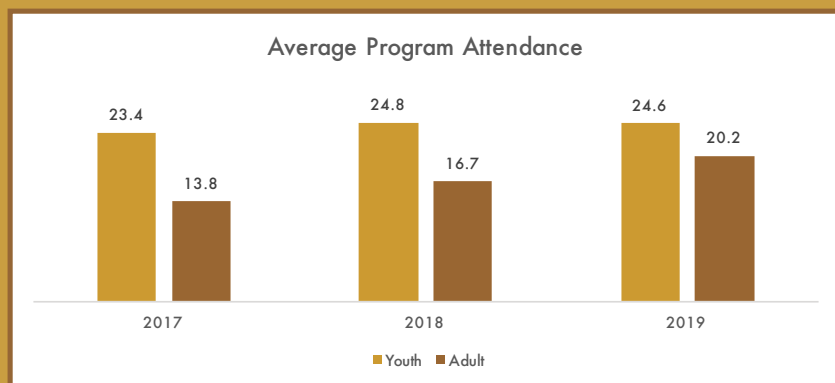
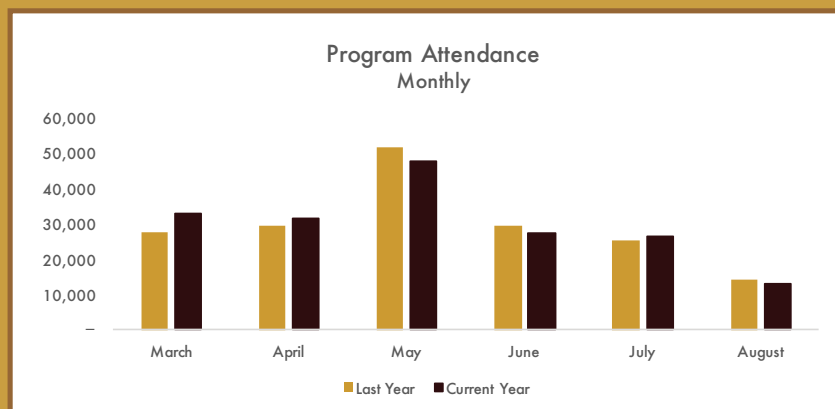
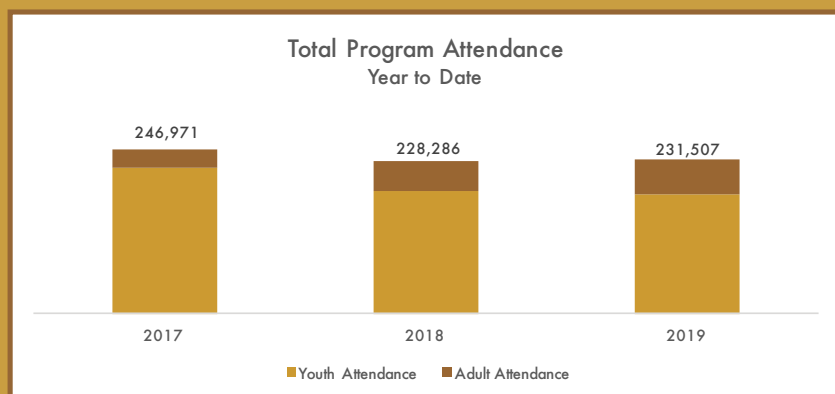
COMPUTER USE

AUGUST 2019



PROGRAMS

AUGUST 2019



HUMAN RESOURCES DIVISION REPORT LIST NO. 2019-09

September 24, 2019

APPOINTMENTS									
NAME/POSTION	GRADE	SALARY	HOURS WEEK	COST CENTER	REPLACES	SALARY	REASON	HOURS WEEK	EFFECTIVE DATE
Adams, Demetrius/Adult Education Services Instructor I	U11	\$22.00	20	508111	-----	-----	-----	-----	08.19.2019
Armbruster, Alexandria/Page	OEP	\$8.55	10	NRY113	Adam Deloof	\$8.80	Resigned	15	08.11.2019
Arrighi, Emma/Page	OEP	\$8.55	15	STV113	Victoria Casper	\$8.55	Resigned	10	08.03.2019
Bobakova, Renata/Adult Education Services Instructor I	U11	\$22.00	32	508111	-----	-----	-----	-----	08.19.2019
Breschini, Leah/Page	OEP	\$8.55	15	BAY113	Talia Zheng	\$8.80	Resigned	15	09.23.2019
Dobbins-Cobb, Samantha/Page	OEP	\$8.55	15	STH113	-----	-----	-----	-----	08.26.2019
Elpiner, Sherri/Page	OEP	\$8.55	15	SEU113	Ashley Gillam	\$8.80	Resigned	1	09.23.2019
Geis, Christine/LLD Clerk - Youth Literacy and Outreach	U07	\$15.67	20	504111	Joyce Jones	\$21.72	Retired	32	09.09.2019
Helal, Ashley/Page	OEP	\$8.55	15	STV113	Caitlin Herron	\$8.80	Became Sub Status	15	09.28.2019
Holland, Sonya/Technology Trainer	U13	\$24.00	20	506111	-----	-----	-----	-----	09.09.2019
Horton, Amber/Branch Services Assistant I	U10	\$18.14	24	STH111	Alex Ward	\$21.08	Promoted	32	08.19.2019
Jarus, Cory/Page	OEP	\$8.55	15	BPK113	Maggie Schalk	\$8.80	Promotion	15	07.29.2019
Johnson, Shannon/Page	OEP	\$8.55	15	BRV113	-----	-----	-----	-----	08.12.2019
Kappelman, Kalyn/Branch Services Librarian	U12	\$24.50	40	WVH111	JoAnna Schofield	\$23.63	Resigned	40	08.26.2019
McLellan, Heaven/Page	OEP	\$8.55	15	WVH113	-----	-----	-----	-----	09.02.2019
McNea, Joelle/Page	OEP	\$8.55	15	BPK113	-----	-----	-----	-----	07.29.2019
Morris, Timothy/Adult Education Services Instructor II	U12	\$22.05	32	508111	Wendall Garth	\$24.00	Resigned	1	08.01.2019
Muckerheide, Shayna/Branch Manager	38	\$36.54	40	BPK112	-----	-----	-----	-----	08.26.2019
Mulkins, Andrew/Page	OEP	\$8.55	15	FPR113	-----	-----	-----	-----	09.17.2019
Regan, Kaitlyn/Page	OEP	\$8.55	15	GFH113	Sean Gadus	\$8.80	Resigned	15	07.30.2019

HUMAN RESOURCES DIVISION REPORT LIST NO. 2019-09

September 24, 2019

Retting, Kathryn/Page	OEP	\$8.55	15	STH113	Allen Stevens	\$8.80	Resigned	10	08.26.2019
Souza, Dariya/Page	OEP	\$8.55	15	SLN113	Christie Sterba	\$8.80	Promotion	15	09.24.2019
Stacy, Carol/Page	OEP	\$8.55	15	PAS113	Eric Kish	\$8.80	Promotion	15	07.29.2019
Wheeler, Serena/Page	OEP	\$8.55	15	WVH113	-----	-----	-----	-----	09.02.2019
Wilson, Beth/Page	OEP	\$8.55	15	FPR113	Ellanor Johns	\$8.80	Promotion	15	09.17.2019
Ziegler, Natalie/Public Service Fellow	OFE	\$16.83	40	401123	-----	-----	-----	-----	08.30.2019

HUMAN RESOURCES DIVISION REPORT LIST NO. 2019-09

September 24, 2019

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	CHANGES IN HOURS/SALARY/TRANSFERS												
2	CHANGES IN HOURS/SALARY/TRANSFERS	COST CENTER OLD	COST CENTER NEW	GRADE OLD	GRADE NEW	HOURS OLD	HOURS NEW	SALARY OLD	SALARY NEW	REPLACES	REASON	HRS WEEK	EFFECTIVE DATE
3	Aloi, Katherine/Branch Services Assistant	OLF113	NOL111	OHM	U10	8	16	\$18.50	18.14	Deborah McNulty	Retirement	16	09.23.2019
4	Arcuri, Melissa/Branch Services Clerk	OLF113	BEA111	OEP	U07	15	20	\$8.55	15.67	-----	Promotion	20	09.08.2019
5	Baer, Tessa/Branch Services Librarian/Branch Services Librarian SUB	GFH111 450114	WVH11 1	U11 U12	U12 U12	40 1	40 1	21.50 22.72	22.72 22.72	Sara Lindberg	Promotion	40 1	09.09.2019
6	Bates, Linda/Branch Services Clerk Supervisor	IND111	BRV111	U07	U11	28	40	\$20.18	20.79	Candice Salsgiver	Transfer	40	09.09.2019
7	Beleske, Nicole/LLD Asst - Volunteer Coordinator	401111	401111	U11	U11	20	30	\$21.82	\$21.82	-----	Increased Hours	30	02.26.2019
8	Bessner, Amber/Branch Services Clerk/Branch Services Assistant SUB	GFH111	GFH111 450114	U07	U07 U10	20	20 1	\$15.67	15.67 18.69	-----	Adding Second Rate	20 1	07.28.2019
9	Conway, Courtney/CER Supervisor	404111	404111	U13	U14	40	40	\$25.21	26.69	-----	Job Reclass	40	08.25.2019
10	Cronin, Nicholas/Branch Manager	BPK112	PAH112	38	38	40	40	\$43.42	\$43.42	-----	Managing 1 Branch only	40	08.26.2019
11	Cronin, Patricia/AES Clerk II/Branch Services Clerk SUB	508111	508111 450114	U07	U07 U07	40	40 1	\$16.47	16.14 16.47	-----	Adding Second Rate	40 1	07.28.2019
12	Davis, Darlene/Branch Manager	STH111	STH112	U13	38	40	40	\$27.01	\$35.80	Vicki Adams-Cook	Retirement	40	08.26.2019
13	DiMatteo, Angela/Page	BCH113	NRY113	OEP	OEP	15	12	\$8.55	8.55	-----	Transfer	12	08.25.2019
14	Eberle, Stephanie/Bargaining Unit Page/Branch Services Clerk SUB	PAR111 450114	PAR111 450114	U01 U07	U01 U07	20 1	30 1	11.11 16.14	11.11 16.14	-----	Increased Hours	30 1	08.11.2019
15	Eisenberg, Elizabeth/Page	CHF113	MYR113	OSP	OSP	15	15	\$8.80	0.80	Emily Hegner	Resignation	15	09.09.2019
16	Fahey, Danette/Branch Services Assistant II/Branch Services Librarian SUB	NOL111	NOL111 450114	U10	U11 U12	28	28 1	\$19.06	22.66 22.72	-----	Moving to BSA II and SUB	28 1	08.11.2019
17	Frank, Jamie/Branch Services Librarian	GAT111	GAT111	U12	U12	32	16	\$23.63	\$23.63	-----	Reducing Hours	16	07.28.2019
18	Friend, Denise/AES Program Specialist/Branch Services Assistant SUB	515111	515111 450114	U14	U14 U10	40	40 1	\$30.00	30.00 26.93	-----	Adding Second Rate	40 1	07.28.2019
19	Halas, Connie/Branch Services Clerk	BEA113	BEA111	OSP	U07	15	20	\$8.80	\$15.67	Alexis LeVert	Resignation	20	07.29.2019
20	Hallahan, Erin/Branch Services Librarian/Branch Services Librarian SUB	GFH111 450114	GFH111 450114	U11 U12	U12 U12	40 1	40 1	21.50 22.72	22.72 22.72	Jean Cottrill	Promotion	40	08.12.2019
21	Haller, Maryanne/Branch Services Librarian Supervisor	BRV111	BRV111	U12	U13	20	40	\$25.21	25.96	Deborah Archibald	Retirement	40	10.06.2019
22	Halliday, Polina/Homework Mentor	BRV113	BAY113	OHM	OHM	8	8	\$18.50	18.50	-----	Transfer	8	08.25.2019
23	Haseley, Karen/Branch Services Clerk	IND111	IND111	U07	U07	12	28	\$16.14	16.14	-----	Increased Hours	28	09.08.2019

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	A	B	C	D	E	F	G	H	I	J	K	L	M
24	Hemingway, Diamond/AES Instructor II-Corrections/Branch Services Assistant SUB	508111	508111 450114	U12	U12 U10	20	20 1	\$22.50	22.50 22.50	-----	Adding Second Rate	20 1	07.28.2019
25	Herron, Caitlin/Page	STV113	STV113	OSP	OSP	15	1	\$8.80	8.80	-----	Sub Status Only	1	08.11.2019
26	Jasper, Tiffinee/Monitor-Mentor	504113	WVH11 2	OSR	OSM	7	15	\$22.24	22.24	JaRita Roundtree	Resignation	15	08.11.2019
27	Johnson, Stephanie/Branch Services Assistant II/Branch Services Librarian SUB	MHR111 450114	MHR11 1 450114	U11 U12	U11 U12	20 1	32 1	21.50 22.72	21.50 22.72	-----	Increased Hours	32 1	07.01.2019
28	Khadige, Jonathan/Adult Education Services Instructor 1	508111	508111	U14	U11	40	40	\$27.49	24.17	-----	Acting Assignment Ends	40	09.09.2019
29	Lachowski, Kris/LLD Specialist - Info & Tech Literacy/Branch Services Librarian SUB/Branch Services Clerk SUB	506111 450114	506111 450114	U14 U12	U14 U12	40 1	40 1	29.90 29.90	29.90 29.90	Megan Barrett	Transfer	40 1	08.12.2019
30	McIntire, Patrick/Branch Services Clerk SUB/Page SUB	PAS113	450114 PAS113	OSP	U07 OSP	15	1 1	\$8.80	15.67 8.80	-----	Sub Status Only	1 1	08.25.2019
31	Money, Joanna/Branch Services Clerk	450114	CHF111	U07	U07	1	24	\$15.67	\$15.67	-----	Acting Assignment Begins	24	07.29.2019
32	Money, Joanna/Branch Services Clerk	CHF111	450114	U07	U07	24	1	\$15.67	\$15.67	-----	Acting Assignment Ends	1	09.22.2019
33	O'Neil, Linda/LLD Clerk	702111	504111	U04	U04	40	40	\$18.66	18.66	-----	Acting Assignment Begins	40	08.12.2019
34	Pendolino, Adriana/Branch Services Clerk/Branch Services Assistant SUB	GFH111	GFH111 450114	U07	U07 U10	20	20 1	\$15.67	15.67 18.69	-----	Adding Second Rate	20 1	07.28.2019
35	Pruitt, Charity/AES Basic Literacy Specialist/Branch Services Assistant SUB	508111	508111 450114	U14	U14 U10	40	40 1	\$30.47	30.47 26.93	-----	Adding Second Rate	40 1	07.28.2019
36	Salsgiver, Candice/LLD Clerk-IT Literacy/Branch Services Clerk SUB	506111 450114	506111 450114	U06 U10	U06 U07	40 1	40 1	21.09 21.09	21.09 21.09	-----	Changing Second Position	40 1	07.28.2019
37	Schroeder, Emily/Branch Services Assistant I/Branch Services Clerk SUB	SLN111	SLN111 450114	U10	U10 U07	16	16 1	\$18.69	18.69 18.69	-----	Adding Second Rate	16 1	07.28.2019
38	Shafer, Janelle/Branch Services Clerk/Branch Services Assistant I SUB	MDH11 1	SEU111 450114	U07 U10	U07 U10	32 1	36 1	18.69 18.69	17.93 18.69	-----	Acting Assignment Ends	36 1	07.28.2019
39	Slater, Mary/Branch Services Librarian/Branch Services Clerk SUB/Branch Services Librarian SUB	CHF111 450114	GAT111 450114	U11 U07	U12 U07	20 1	16 1	21.50 21.50	22.72 22.12	-----	Acting Assignment Begins	16 1	08.11.2019
40	Sterba, Christine/Branch Services Assistant II/Branch Services Librarian SUB	STH111	STH111 450114	U11	U11 U12	28	28 1	\$20.46	20.46 22.72	-----	Adding Second Rate	28 1	08.11.2019
41	Stergar, Michelle/Branch Services Clerk Supervisor	NOL111	NOL111	U07	U11	32	40	\$19.03	\$20.66	-----	Acting Assignment Begins	40	07.29.2019
42	Trunck-Zedner, Bobbi/Branch Services Clerk/Branch Services Assistant SUB	SEU111	SEU111 450114	U07	U07 U10	16	16 1	\$15.98	15.98 18.69	-----	Adding Second Rate	16 1	07.28.2019
43	Ward, Alex/Branch Services Librarian Supervisor/Branch Services Clerk SUB	STH111 450114	STH111 450114	U12 U07	U13 U07	40 1	40 1	22.72 22.12	24.98 22.128	Darlene Davis	Promotion	40	09.23.2019
44	Wilson, Marie/Branch Services Librarian	CHF111	GAT111	U12	U12	20	20	\$31.32	31.32	-----	Acting Assignment Begins	20	08.11.2019
45	Wilson, Marie/Branch Services Librarian	GAT111	GAT111	U12	U12	20	20	\$31.32	31.32	-----	Acting to Permanent	20	09.09.2019

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ANNIVERSARY PAY ADJUSTMENTS (Not Based on 2080 Hours)

NAME/POSTION	COST CENTER	GRADE OLD	GRADE NEW	HOURS	SALARY OLD	SALARY NEW	EFFECTIVE DATE
Baer, Karen/Page	BRV113	OEP	OSP	15	\$8.55	\$8.80	08.11.2019
Clark, Joseph/Page	MHR113	OEP	OSP	15	\$8.55	\$8.80	08.11.2019
DiMatteo, Angela/Page	NRY113	OEP	OSP	15	\$8.55	\$8.80	10.15.2019
Garinger, Carly/Branch Services Assistant II/Branch Services Librarian SUB	BCH111	U11	U11	24	20.46	20.67	08.27.2019
	450114	U12	U12	1	22.72	22.72	
Graham, April/Page	IND113	OEP	OSP	15	\$8.55	\$8.80	09.25.2019
Iacano, Anthony/Page	GFH113	OEP	OSP	15	\$8.55	\$8.80	09.04.2019
Immerman, Irene/Page	ORG113	OEP	OSP	15	\$8.55	\$8.80	08.11.2019
Jones Hawkins, Debra/Page	PAR113	OEP	OSP	15	\$8.55	\$8.80	08.27.2019
Kilbane, Kelly/Page	BRV113	OEP	OSP	15	\$8.55	\$8.80	08.11.2019
O'Reilly, Judith/Page	MHD113	OEP	OSP	12	\$8.55	\$8.80	09.25.2019
Schwenn, Kathleen/Page	BRV113	OEP	OSP	11	\$8.55	\$8.80	10.22.2019
Snider, Leslie/Page	SEU113	OEP	OSP	15	\$8.55	\$8.80	10.07.2019
Trunck-Zender, Bobbi/Branch Services Clerk/Branch Services Assistant SUB	SEU111	U07	U07	16	15.98	16.14	10.01.2019
	450114	U10	U10	1	18.69	18.69	
Turner, Margaret/Page	NRY113	OEP	OSP	15	\$8.55	\$8.80	08.11.2019
Weber, Kathleen/Page	STV113	OEP	OSP	10	\$8.55	\$8.80	10.22.2019
Winstead, Lakeisha/Branch Services Clerk	BCH111	U07	U07	20	\$15.98	\$16.14	09.24.2019
Wu, Yan/Page	BCH113	OEP	OSP	15	\$8.55	\$8.80	08.26.2019

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RESIGNATIONS					
NAME/POSTION	COST CENTER	GRADE	SALARY	HRS WEEK	EFFECTIVE DATE
Battisti, Lucille/Branch Services Clerk SUB	450114	U07	\$15.67	1	09.06.2019
Berenson, David/College Mentor/Tutor	504113	OSC	\$12.00	8	05.15.2019
Bobakova, Renata/Adult Education Services Instructor I	508111	U11	\$22.00	32	08.22.2019
Bornstein, Katherine/Page	BRV113	OSP	\$8.80	10	8.05.2019
Bowyer, Holly/Tutor	504113	OST	\$9.00	10	08.02.2019
Brown, Deon/Sorter	605111	U03	\$17.38	40	07.15.2019
Crump, Eboni/Homework Center Coordinator	WVH112	OSH	\$22.68	15	05.10.2019
Dollar, Ramascus/Career Services Coach	508111	U11	\$24.81	40	07.15.2019
Durdella, Jordyn/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019
Fernandez, Carlos/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019
Gilbert, Lisa/Tutor	504113	OST	\$9.00	10	05.01.2019
Gordon, Alasia/Page	STH113	OEP	\$8.55	10	08.12.2019
Grossman, Cathleen/Branch Services Assistant II	STV111	U11	\$22.70	20	09.06.2019
Hemingway, Diamond/AES Instructor II Corrections	508111	U12	\$22.50	20	09.10.2019
Hewlett, Jensen/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019

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Imars, Emily/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019
Jackson, Royal/Tutor	504113	OST	\$9.00	10	08.02.2019
Jones, Angel/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019
Marshall, Therese/Page	SEU113	OSP	\$8.80	15	08.15.2019
Martinez, Jennifer/LLD Asst. MyComm Coordinator	505111	U10	\$18.14	40	09.27.2019
Matousek, Rehana/Homework Mentor	IND113	OHM	\$18.50	10	08.12.2019
Meriwether, Cheryl/Page	PAS113	OSP	\$8.80	15	09.10.2019
Miguel Angelica/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019
Monter, Emma/Tutor	504113	OST	\$10.00	10	09.03.2019
Pastel, Barbara/Page	GFH113	OSP	\$8.80	15	08.09.2019
Pishnery, Nicole/Page	ORG113	OSP	\$8.80	15	09.06.2019
Redden, Robert/Page	BPK113	OSP	\$8.80	15	08.25.2019
Rosenfield, Amy/Branch Services Clerk SUB	450114	U07	\$15.67	1	08.07.2019
Rowe, Dena/Page	NOL113	OSP	\$8.80	15	08.10.2019
Sargent, Chad/Page	NOL113	OSP	\$8.80	15	08.08.2019
Shareef, Alexander/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019
Simon, Latrell/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019

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Slaby, Diane/Page	MHR111	U01	\$10.79	16	08.29.2019
Stevens, Allen/Page	STH113	OSP	\$8.80	15	08.28.2019
Swartz, Michael/Jr Tech Intern	508125	OFE	\$9.00	1	08.09.2019
Williams, Hannah/Tutor	504113	OST	\$10.00	10	08.27.2019

RETIREMENTS						
NAME/POSTION	COST CENTER	GRADE	SALARY	HRS WEEK	HIRE DATE	LAST WORKING DAY
Adams-Cook, Vivian/Branch Manager	STH112	38	\$46.80	40	03.16.1987	08.23.2019
Archibald, Deborah/Branch Services Librarian Supervisor	ORG111	U13	\$30.61	40	09.08.1997	09.30.2019
Frederick, Cynthia/Branch Services Clerk	PAS111	U07	\$22.04	40	04.12.1999	09.30.2019

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CONFERENCE AND MEETING ATTENDANCE				
NAME	DATE (S)	AMOUNT	MILEAGE	MEETING
Barrett, Megan	11.18.2019-11.21.2019	\$937.00	\$ -	Family Place Libraries Training Institute/Family Place Libraries/Centereach, NY
Barrett, Megan	09.24.2019 - 10.01.2019	\$25.00	\$ -	Youth Mental Health First Awareness/CWRU/Cleveland, OH
Boddy, Brijin	11.14.2019	\$0.00	\$ 15.00	Developing your EI/CWRU/Cleveland, Ohio
Boxler, Julia	09.11.2019 - 09.18.2019	\$58.48	\$ 33.48	Creating Trauma Sensitive Practices/Cuyahoga County Youth Work Institute/Cleveland, OH
Camino, Holly	08.29.2019	\$113.50	\$ 13.50	SPARK 2019: Grit to Great/Cleveland Leadership Center/Cleveland, Ohio
Cottrill, Jean	09.24.2019 - 10.01.2019	\$28.35	\$ 3.35	Youth Mental Health First Awareness/CWRU/Cleveland, OH
Fabien, Joseph	10.02.2019 - 10.04.2019	\$994.04	\$ 149.04	2019 OELMA Conference/OELMA/Columbus, Ohio
Furino, Anthony	08.29.2019	\$18.90	\$ 18.90	SPARK 2019: Grit to Great/Cleveland Leadership Center/Cleveland, Ohio
Gasper, Amber	07.31.2019	\$7.56	\$ 7.56	From Risk to Resilience: Understanding and Supporting Local Teens/PBS/Cleveland, OH
Grame, Ryan	09.11.2019 - 09.18.2019	\$25.00	\$ -	Creating Trauma Sensitive Practices/Cuyahoga County Youth Work Institute/Cleveland, OH
Jankowski, Pamela	09.11.2019 - 09.18.2019	\$25.00	\$ -	Creating Trauma Sensitive Practices/Cuyahoga County Youth Work Institute/Cleveland, OH
Kaminski, Linda	10.10.2019 - 10.12.2019	\$1,400.00	\$ -	International Council on Active Aging Annual Conference/International Council on Active Aging/Orlando, FL
Kanzig, Eireann	09.17.2019	\$0.00	\$ -	Child Support Workshop/Cuyahoga County Child Support/Independence, OH
Keifer, Rhonda	10.09.2019	\$25.00	\$ -	Self-Care Strategies/Cuyahoga County Youth Work Institute/Cleveland, OH
Keifer, Rhonda	09.11.2019 - 09.18.2019	\$25.00	\$ -	Creating Trauma Sensitive Practices/Cuyahoga County Youth Work Institute/Cleveland, OH
Laurie, Aimee	08.29.2019	\$113.50	\$ 13.50	SPARK 2019: Grit to Great/Cleveland Leadership Center/Cleveland, Ohio
Loggins, Bossie	09.11.2019 - 09.18.2019	\$50.16	\$ 25.16	Creating Trauma Sensitive Practices/Cuyahoga County Youth Work Institute/Cleveland, OH
Martinez, Jennifer	08.15.2019	\$15.00	\$ -	Spotlight on Education Breakfast/Parma Area Chamber of Commerce/Parma, OH
Nadas, Eileen	11.14.2019-11.15.2019	\$397.50	\$ -	Great Lakes Conference on Refugee Resilience and Integration/Refugee Services of Cleveland/Cleveland, OH
Schreiber, Mary	10.15.2019 - 10.16.2019	\$204.23	\$ 204.23	Spring 2020 TitleTalk Previews/Baker and Taylor/Dayton, OH
Seppelt-Paige, Emily	09.24.2019 - 09.25.2019	\$408.62	\$ 138.24	Indie Vendor Summit/Baker and Taylor/Pittsburgh, PA
Todd, Michelle	10.09.2019	\$47.14	\$ 22.14	Self-Care Strategies/Cuyahoga County Youth Work Institute/Cleveland, OH
Van Der Schalie, Beate	09.11.2019 - 09.18.2019	\$25.00	\$ -	Creating Trauma Sensitive Practices/Cuyahoga County Youth Work Institute/Cleveland, OH
		\$4,943.98		

Financial Statement Analysis

August 2019

Revenues

For General Property Taxes we received what will be our settlement for the second half of the year. We may see some much smaller amounts come in for the remainder of the year. With this settlement we have exceeded our estimate for the year by \$776,746.

Our August distribution for the PLF was larger than what we received last year. With this distribution we are back on budget. We have also received a revised estimate for the 2019 PLF from the state and that estimate is a little over \$377,000 than what we originally budgeted. This is for increased collections as well as the slight increase in the percentage that libraries received as part of the new biennium budget from the state that began in July.

If that estimate is correct, the increased amount along with the increase in our budget for General Property Taxes will fund our \$1,000,000 carryover budgeted for 2020.

Interest is also exceeding our original estimates. The larger increase in rates than expected has brought in additional revenue. Based on some of our recent maturities we are beginning to see some of those increases leveling off.

Patron Fines and Fees in total are currently exceeding our estimates. Once again it is passport fees and photos which are the reason for the increase. Sale of Resale Supplies is also slightly exceeding our estimates.

All other revenue accounts are where we would expect them to be for the month and the year.

Expenses

Expenses for Salaries and Benefits are right in budget for the month of August. accounts.

Many of the other expense accounts have higher than expected percentages for expenses and encumbrances because many of these accounts have standing orders encumbered against them to pay monthly and recurring expenses.

All other General Fund expense accounts are where we would expect them to be for the month and the year.

In the Capital Fund projects the final expenses for the Maple Heights renovation were paid. The only projects open are the Bay Village and Richmond Heights Branches.

Investments

We had no investment maturities in the month of August. Just the usual activity in the Money Market funds.

Transfers

There were no transfers or advances for the month.

CUYAHOGA COUNTY PUBLIC LIBRARY										General Fund
REVENUE										58.3% of Year
Fiscal 2019 -July										
Acct. No.	General Fund Line Item Description	2019 Revenue	2018 Final Revenue	2019 MTD Received	2018 MTD Received	2019 YTD Received	2018 YTD Received	2019 % Received	2019 Balance	Notes
1200	General Property Taxes	\$37,859,310.00	\$38,085,182.73	\$8,734,382.99	\$9,525,000.00	\$29,795,498.92	\$31,284,304.30	78.7%	(\$8,063,811.08)	
1250	Intergovernmental	\$25,634,817.35	\$25,409,713.62	\$1,989,913.97	\$1,986,358.83	\$14,899,336.02	\$14,451,057.88	58.1%	(\$10,735,481.33)	
	Public Library Fund	\$20,994,127.35	\$20,769,026.45	\$1,989,913.97	\$1,986,358.83	\$12,622,143.71	\$12,137,835.59	60.1%	(\$8,371,983.64)	
	Property Taxes	\$4,640,690.00	\$4,640,687.17	\$0.00	\$0.00	\$2,277,192.31	\$2,313,222.29	49.1%	(\$2,363,497.69)	
2200	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
2300	Local Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
3100	Patron Fines & Fees	\$1,350,000.00	\$1,356,592.28	\$106,550.67	\$111,461.39	\$905,665.54	\$891,603.06	67.1%	(\$444,334.46)	
	Fines and Fees Income	\$350,000.00	\$373,364.63	\$28,665.67	\$39,161.39	\$176,944.57	\$244,354.16	50.6%	(\$173,055.43)	
	Passport Fee	\$732,000.00	\$716,086.40	\$57,155.00	\$53,410.00	\$545,125.00	\$468,426.40	74.5%	(\$186,875.00)	
	Passport Photo Fee	\$250,000.00	\$249,460.00	\$19,230.00	\$18,090.00	\$173,005.97	\$167,610.00	69.2%	(\$76,994.03)	
	Meeting Room Rental Fees	\$18,000.00	\$17,681.25	\$1,500.00	\$800.00	\$10,590.00	\$11,212.50	58.8%	(\$7,410.00)	
4000	Interest	\$80,000.00	\$38,929.65	\$12,103.78	\$205.98	\$116,357.82	\$1,375.67	145.4%	\$36,357.82	
5500	Services Provided Other Entities	\$2,500.00	\$2,710.43	\$145.50	\$51.00	\$1,659.32	\$2,148.64	66.4%	(\$840.68)	
6100	Restricted Gifts	\$0.00	\$33,619.90	\$84.89	\$0.00	\$20,505.77	\$7,959.57	0.0%	\$20,505.77	
6500	Unrestricted Gifts	\$55,000.00	\$22,453.56	\$250.68	\$0.00	\$19,911.95	\$22,240.49	36.2%	(\$35,088.05)	
8100	Sale of Property	\$22,000.00	\$10,786.43	\$120.00	\$5,347.43	\$8,683.00	\$5,949.43	39.5%	(\$13,317.00)	
8200	Sale of Resale Supplies	\$107,225.00	\$125,016.94	\$10,131.78	\$9,706.47	\$73,465.82	\$74,540.63	68.5%	(\$33,759.18)	
8300	Rental of Real Property	\$0.00	\$23,481.00	\$3,851.00	\$1,925.50	\$15,404.00	\$19,630.00	0.0%	\$15,404.00	
8700	Refunds and Reimbursements	\$445,775.00	\$395,639.95	\$112,276.95	\$64,707.25	\$186,933.23	\$99,387.18	41.9%	(\$258,841.77)	
8900	Miscellaneous	\$25,000.00	\$38,992.37	\$0.00	\$0.00	\$4,572.48	\$34,465.80	18.3%	(\$20,427.52)	
9800	Advances In	\$25,084.06	\$72,108.25	\$0.00	\$0.00	\$0.00	\$72,108.25	0.0%	(\$25,084.06)	
9900	Transfers In	\$0.00	\$1,873.72	\$0.00	\$0.00	\$30,406.56	\$0.00	0.0%	\$30,406.56	
	Carryover	\$1,851,996.98	\$500,000.00	\$0.00	\$0.00	\$1,851,996.98	\$500,000.00	100.0%	\$0.00	
TOTAL -- General Fund		\$67,458,708.39	\$66,117,100.83	\$10,969,812.21	\$11,704,763.85	\$47,930,397.41	\$47,466,770.90	71.1%	(\$19,528,310.98)	
TOTAL -- Capital Fund - 402		\$200,000.00	\$3,433,289.13	\$14,462.79	\$7,366.72	\$216,556.97	\$205,871.47	0.0%	\$16,556.97	
TOTAL -- Note Retirement Fund - 301		\$4,665,506.00	\$4,665,481.00	\$0.00	\$0.00	\$4,665,506.00	\$4,665,481.00	100.0%	\$0.00	
TOTAL -- Trust Fund (Regular) - 701		\$250,000.00	\$350,211.38	\$14,482.59	\$102,614.68	\$78,725.72	\$172,728.32	31.5%	(\$171,274.28)	
TOTAL -- Trust Fund (Special) - 702		\$20,000.00	\$712,900.71	\$1,363.62	\$674,211.56	\$94,236.15	\$693,989.03	471.2%	\$74,236.15	
TOTAL -- Endowment Fund - 801		\$1,000.00	\$1,543.28	\$164.62	\$137.28	\$1,159.87	\$799.25	116.0%	\$159.87	
TOTAL -- Agency Fund (FSA) - 901		\$80,000.00	\$100,414.94	\$8,931.10	\$8,347.42	\$59,676.06	\$58,213.78	74.6%	(\$20,323.94)	
TOTAL -- Project Build - 223		\$10,000.00	\$1,149.24	\$0.00	\$0.00	\$1,149.24	\$0.00	11.5%	(\$8,850.76)	
TOTAL -- Entrepreneurships Adult & Youth - 232		\$1,625.00	\$36,975.00	\$0.00	\$0.00	\$0.00	\$9,975.00	0.0%	(\$1,625.00)	
TOTAL -- Cleve Found Encore Initiative - 236		\$0.00	\$46,659.29	\$0.00	\$0.00	\$0.00	\$24,409.29	0.0%	\$0.00	
TOTAL -- My Com Neighborhood - 242		\$200,299.84	\$103,094.83	\$0.00	\$0.00	\$50,000.00	\$58,094.83	25.0%	(\$150,299.84)	
TOTAL -- Memory Lab Grant - 243		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- WVH Garden Grant - 244		\$2,000.00	\$1,000.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	100.0%	\$0.00	
TOTAL -- Adult Education Services - 247		\$2,298,388.32	\$1,378,848.54	\$94,456.83	\$138,809.28	\$662,606.90	\$502,132.25	28.8%	(\$1,635,781.42)	
TOTAL -- Project Learn - 248		\$359,193.02	\$358,293.23	\$24,627.04	\$101,353.11	\$122,706.86	\$247,362.34	34.2%	(\$236,486.16)	
TOTAL -- Baby Club - 249		\$43,762.12	\$38,453.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	(\$43,762.12)	
TOTAL -- IPAD Lab - 253		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- Food & Culinary Literacy Program		\$28,000.00	\$65,500.00	\$0.00	\$0.00	\$28,000.00	\$50,000.00	100.0%	\$0.00	
TOTAL -- Hotspot Lending Program		\$50,809.00	\$41,934.00	\$0.00	\$22,500.00	\$22,500.00	\$22,500.00	44.3%	(\$28,309.00)	
TOTAL -- TCF Fellow - 259		\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	0.0%	\$25,000.00	
TOTAL -- Homework Centers - 270		\$434,085.00	\$300,103.84	\$5,000.00	\$83,603.84	\$132,000.00	\$212,603.84	30.4%	(\$302,085.00)	
TOTAL -- Summer Camps - 280		\$120,000.00	\$103,534.16	\$0.00	\$0.00	\$64,340.00	\$40,000.00	53.6%	(\$55,660.00)	
TOTAL -- Kindergarten & Baby Kits - 290		\$20,000.00	\$13,500.00	\$0.00	\$0.00	\$20,000.00	\$0.00	100.0%	\$0.00	
TOTAL -- Special School Program. - 293		\$373,601.25	\$180,998.41	\$0.00	\$26,165.41	\$116,783.45	\$96,005.55	31.3%	(\$256,817.80)	
GRAND TOTAL -- All Funds		\$76,616,977.94	\$78,050,984.81	\$11,158,300.80	\$12,869,873.15	\$54,293,344.63	\$54,527,936.85	70.9%	(\$22,323,633.31)	

CUYAHOGA COUNTY PUBLIC LIBRARY												
BUDGET EXPENDITURE STATUS												
Fiscal 2019 -July												
58.3% of Year												
Acct. No.	General Fund Line Item Description	2019 Appropriation	2018 C/O Encumbrance	2018 Final Expended	2019 MTD Expended	2018 MTD Expended	2019 YTD Expended	2018 YTD Expended	2019 Enc + PY Enc	2019 Exp+Enc	2019 % Exp+Enc	2019 Balance
1000s	SALARIES & BENEFITS	56.4%										
1110	Salaries	\$28,000,000.00	\$0.00	\$28,038,950.21	\$2,172,621.16	\$2,188,526.49	\$16,225,811.55	\$16,192,623.76	\$0.00	\$16,225,811.55	57.9%	\$11,774,188.45
1400	Retirement Benefits-Employer	\$3,919,245.00	\$0.00	\$3,904,278.21	\$303,909.08	\$307,411.08	\$2,274,515.65	\$2,267,299.79	\$0.00	\$2,274,515.65	58.0%	\$1,644,729.35
1600	Insurance Benefits-Employer	\$6,070,142.00	\$0.00	\$5,472,877.37	\$438,789.10	\$413,352.72	\$3,622,817.26	\$3,333,971.16	\$0.00	\$3,622,817.26	59.7%	\$2,447,324.74
1900	Other Employee Benefits	\$60,613.00	\$0.00	\$58,178.74	\$20,742.36	\$21,338.59	\$32,053.85	\$30,764.75	\$0.00	\$32,053.85	52.9%	\$28,559.15
	SUBTOTAL -- SALARIES & BENEFITS	\$38,050,000.00	\$0.00	\$37,474,284.53	\$2,936,061.70	\$2,930,628.88	\$22,155,198.31	\$21,824,659.46	\$0.00	\$22,155,198.31	58.2%	\$15,894,801.69
2000s	SUPPLIES	2.1%										
2100	General Administrative Supplies	\$696,035.00	\$18,326.44	\$628,227.86	\$38,311.40	\$58,270.84	\$345,524.58	\$376,266.24	\$291,806.51	\$637,331.09	89.2%	\$77,030.35
2200	Property Maintenance & Repair Supplies	\$368,415.00	\$1,050.00	\$298,082.48	\$19,053.55	\$16,748.54	\$171,347.44	\$212,483.85	\$196,280.69	\$367,628.13	99.5%	\$1,836.87
2300	Motor Equipment Fuel & Supplies	\$105,665.00	\$830.04	\$92,977.86	\$4,038.37	\$11,703.27	\$41,011.38	\$58,026.25	\$60,068.11	\$101,079.49	94.9%	\$5,415.55
2500	Supplies for Resale	\$229,885.00	\$0.00	\$148,494.30	\$4,020.00	\$0.00	\$52,301.00	\$102,726.39	\$131,930.00	\$184,231.00	80.1%	\$45,654.00
	SUBTOTAL -- SUPPLIES	\$1,400,000.00	\$20,206.48	\$1,167,782.50	\$65,423.32	\$86,722.65	\$610,184.40	\$749,502.73	\$680,085.31	\$1,290,269.71	90.9%	\$129,936.77
3000s	PURCHASED & CONTRACTED SERVICES	15.6%										
3100	Travel & Meeting Expenses	\$167,810.00	\$0.00	\$178,640.91	\$28,399.80	\$23,474.24	\$108,495.77	\$104,028.23	\$450.00	\$108,945.77	64.9%	\$58,864.23
3200	Communications-Printing & Publications	\$1,111,960.00	\$750.00	\$809,582.34	\$72,467.24	\$65,838.14	\$497,882.84	\$481,448.40	\$159,375.49	\$657,258.33	59.1%	\$455,451.67
3300	Property Maintenance & Repair Service	\$3,020,052.00	\$49,224.69	\$2,685,945.06	\$219,725.73	\$182,776.69	\$1,335,594.43	\$1,553,544.22	\$1,731,597.17	\$3,067,191.60	99.9%	\$2,085.09
3400	Insurance	\$302,500.00	\$0.00	\$259,684.00	\$0.00	\$488.00	\$47,744.00	\$44,840.00	\$254,756.00	\$302,500.00	100.0%	\$0.00
3500	Rents and Leases	\$832,855.00	\$0.00	\$766,467.97	\$14,188.95	\$70,418.01	\$442,909.74	\$463,104.99	\$386,177.47	\$829,087.21	99.5%	\$3,767.79
3600	Utilities	\$1,676,380.00	\$0.00	\$1,703,600.27	\$119,892.17	\$134,848.98	\$925,429.38	\$1,070,385.60	\$0.00	\$925,429.38	55.2%	\$750,950.62
3700	Professional Services	\$1,783,273.00	\$24,382.00	\$2,260,765.84	\$60,767.71	\$112,751.12	\$1,130,317.37	\$1,572,744.38	\$517,997.29	\$1,648,314.66	91.2%	\$159,340.34
3900	Other Contracted Services	\$1,605,170.00	\$0.00	\$1,527,418.17	\$158,721.52	\$98,092.25	\$1,147,882.27	\$1,079,540.48	\$454,049.96	\$1,601,932.23	99.8%	\$3,237.77
	SUBTOTAL -- CONTRACTED SERVICES	\$10,500,000.00	\$74,356.69	\$10,192,104.56	\$674,163.12	\$688,687.43	\$5,636,255.80	\$6,369,636.30	\$3,504,403.38	\$9,140,659.18	86.4%	\$1,433,697.51
4000s	LIBRARY MATERIALS & INFORMATION	13.2%										
4100	Books & Pamphlets	\$5,190,953.00	\$318,318.88	\$5,760,436.64	\$332,662.34	\$349,918.19	\$3,283,802.75	\$3,754,148.64	\$635,500.58	\$3,919,303.33	71.1%	\$1,589,968.55
4200	Periodicals	\$268,020.00	\$10.00	\$187,694.61	\$247.95	\$253.72	\$12,385.57	\$10,273.10	\$10.00	\$12,395.57	4.6%	\$255,634.43
4300	Audiovisual Material	\$2,120,059.00	\$207,574.96	\$1,546,354.32	\$71,029.30	\$100,964.69	\$1,118,913.26	\$943,569.35	\$489,037.09	\$1,607,950.35	69.1%	\$719,683.61
4500	Computer Services & Information	\$1,260,986.00	\$0.00	\$1,249,748.68	\$38,006.71	\$120,210.12	\$728,532.96	\$746,543.00	\$0.00	\$728,532.96	57.8%	\$532,453.04
4700	Library Material Repair & Restoration	\$1,000.00	\$0.00	\$189.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$1,000.00
4900	Library Materials-Other	\$62,482.00	\$2,777.86	\$32,958.92	\$616.82	\$4,296.13	\$5,168.71	\$16,328.38	\$4,431.87	\$9,600.58	14.7%	\$55,659.28
	SUBTOTAL -- LIBRARY MATERIALS	\$8,903,500.00	\$528,681.70	\$8,777,382.17	\$442,563.12	\$575,642.85	\$5,148,803.25	\$5,470,862.47	\$1,128,979.54	\$6,277,782.79	66.6%	\$3,154,398.91
5000s	CAPITAL OUTLAY	4.7%										
5100	Purchase of Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
5400	Building Improvements	\$800,000.00	\$308,761.30	\$826,905.18	\$53,736.00	\$114,616.00	\$398,208.26	\$520,759.96	\$492,830.77	\$891,039.03	80.4%	\$217,722.27
5500	Furniture & Equipment	\$2,305,000.00	\$116,902.11	\$421,589.50	\$28,147.04	\$28,170.57	\$233,113.79	\$285,992.41	\$114,717.32	\$347,831.11	14.4%	\$2,074,071.00
5700	Motor Vehicles	\$95,000.00	\$0.00	\$190,013.50	\$0.00	\$0.00	\$83,906.50	\$190,013.50	\$0.00	\$83,906.50	88.3%	\$11,093.50
	SUBTOTAL -- CAPITAL OUTLAY	\$3,200,000.00	\$425,663.41	\$1,438,508.18	\$81,883.04	\$142,786.57	\$715,228.55	\$996,765.87	\$607,548.09	\$1,322,776.64	36.5%	\$2,302,886.77
7000s	OTHER OBJECTS	0.1%										
7100	Dues and Memberships	\$43,015.00	\$0.00	\$43,929.99	\$454.00	\$495.98	\$38,863.74	\$35,365.98	\$0.00	\$38,863.74	90.3%	\$4,151.26
7200	Taxes and Assessments	\$31,990.00	\$0.00	\$32,559.86	\$5,323.40	\$1,953.35	\$29,715.76	\$25,207.97	\$0.00	\$29,715.76	92.9%	\$2,274.24
7500	Refunds and Reimbursements	\$7,495.00	\$0.00	\$5,384.83	\$132.09	\$201.86	\$630.22	\$2,363.16	\$0.00	\$630.22	8.4%	\$6,864.78
7900	Other Miscellaneous Expenses	\$2,500.00	\$0.00	\$684.50	\$0.00	\$0.00	\$1,788.96	\$163.50	\$0.00	\$1,788.96	71.6%	\$711.04
	SUBTOTAL -- OTHER OBJECTS	\$85,000.00	\$0.00	\$82,559.18	\$5,909.49	\$2,651.19	\$70,998.68	\$63,100.61	\$0.00	\$70,998.68	83.5%	\$14,001.32
8000s	CONTINGENCY	0.3%										
8999	Contingency	\$170,208.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$170,208.39
	SUBTOTAL -- CONTINGENCY	\$170,208.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$170,208.39
9000s	TRANSFERS OUT	7.6%										
9899	Advances to Other Funds	\$0.00	\$0.00	\$25,084.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
9999	Transfers to Other Funds	\$5,150,000.00	\$0.00	\$5,002,352.91	\$0.00	\$90,094.25	\$4,816,186.83	\$4,802,734.54	\$0.00	\$4,816,186.83	93.5%	\$333,813.17
	SUBTOTAL -- TRANSFERS OUT	\$5,150,000.00	\$0.00	\$5,027,436.97	\$0.00	\$90,094.25	\$4,816,186.83	\$4,802,734.54	\$0.00	\$4,816,186.83	93.5%	\$333,813.17
GRAND TOTAL -- General Fund		\$67,458,708.39	\$1,048,908.28	\$64,160,058.09	\$4,206,003.79	\$4,517,213.82	\$39,152,855.82	\$40,277,261.98	\$5,921,016.32	\$45,073,872.14	65.8%	\$23,433,744.53

CUYAHOGA COUNTY PUBLIC LIBRARY

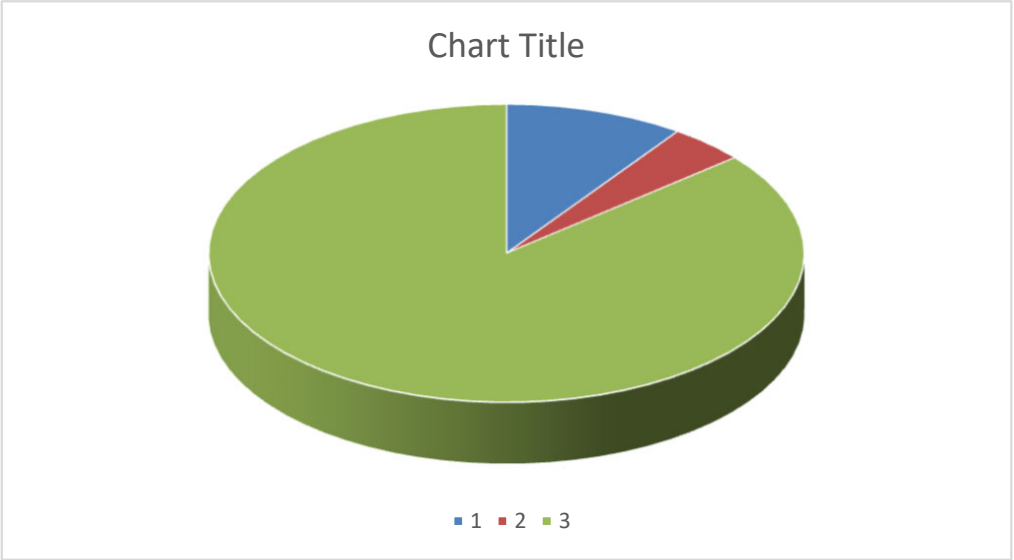
BUDGET EXPENDITURE STATUS

Fiscal 2019 -July

58.3% of Year

FUND	Line Item Description	2019 Appropriation	2018 C/O Encumbrance	2018 Final Expended	2019 MTD Expended	2018 MTD Expended	2019 YTD Expended	2018 YTD Expended	2019 ENC + PY Enc	2019 Exp+Enc	2019 % Exp+Enc	2019 Balance
223	TOTAL -- Project Build	\$10,000.00	\$0.00	\$1,149.24	\$0.00	\$0.00	\$323.71	\$1,058.61	\$0.00	\$323.71	3.2%	\$9,676.29
232	TOTAL -- Entrepreneurships Adult & Youth	\$65,090.26	\$0.00	\$55,558.33	\$0.00	\$0.00	\$17,604.17	\$31,111.64	\$3,250.00	\$20,854.17	32.0%	\$44,236.09
236	TOTAL -- Cleveland Foundation Encore Initiative	\$17,199.21	\$0.00	\$41,905.37	\$0.00	\$5,600.00	\$17,199.21	\$20,204.58	\$0.00	\$17,199.21	100.0%	\$0.00
242	TOTAL -- MyCom Neighborhood	\$221,525.50	\$0.00	\$81,872.23	\$10,205.33	\$7,219.28	\$56,514.23	\$43,941.43	\$2,500.00	\$59,014.23	26.6%	\$162,511.27
243	TOTAL -- Memory Lab	\$8,468.18	\$0.00	\$47,910.23	\$0.00	\$1,628.15	\$3,135.28	\$36,475.47	\$0.00	\$3,135.28	37.0%	\$5,332.90
244	TOTAL -- WVH Garden Grant	\$3,041.09	\$0.00	\$3,365.65	\$119.67	\$726.86	\$1,890.94	\$2,643.73	\$0.00	\$1,890.94	62.2%	\$1,150.15
247	TOTAL -- Adult Education Services	\$2,335,471.99	\$0.00	\$1,341,764.87	\$80,662.94	\$95,796.06	\$818,449.69	\$720,313.26	\$89,275.64	\$907,725.33	38.9%	\$1,427,746.66
248	TOTAL -- Project Learn	\$554,054.42	\$0.00	\$278,389.96	\$39,456.86	\$17,863.52	\$222,515.04	\$178,778.45	\$25,780.18	\$248,295.22	44.8%	\$305,759.20
249	TOTAL -- Baby Club	\$81,250.53	\$0.00	\$14,921.58	\$2,039.00	\$458.12	\$30,422.23	\$5,779.02	\$18,034.94	\$48,457.17	59.6%	\$32,793.36
253	TOTAL -- IPAD Lab	\$1,638.36	\$0.00	\$5,486.64	\$0.00	\$0.00	\$0.00	\$5,486.64	\$0.00	\$0.00	0.0%	\$1,638.36
256	TOTAL -- Food & Culinary Literacy Programs	\$70,600.00	\$0.00	\$22,900.00	\$4,067.56	\$0.00	\$32,870.40	\$0.00	\$952.42	\$33,822.82	47.9%	\$36,777.18
257	TOTAL -- Hotspot Lending Program	\$50,809.00	\$0.00	\$41,934.00	\$71.99	\$0.00	\$71.99	\$0.00	\$0.00	\$71.99	0.1%	\$50,737.01
270	TOTAL -- Homework Centers	\$473,969.37	\$0.00	\$282,913.12	\$5,243.01	\$5,840.75	\$169,641.49	\$161,486.66	\$0.00	\$169,641.49	35.8%	\$304,327.88
280	TOTAL -- Summer Camps	\$125,000.00	\$0.00	\$106,034.16	\$44,112.37	\$37,464.62	\$61,165.69	\$37,464.62	\$71,875.00	\$133,040.69	106.4%	(\$8,040.69)
290	TOTAL -- Kindergarten & Baby Kits	\$33,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,742.46	\$0.00	\$558.00	\$22,300.46	66.6%	\$11,199.54
293	TOTAL -- Special School Programming	\$373,601.25	\$0.00	\$212,875.96	\$24,449.73	\$21,086.88	\$125,346.77	\$118,551.38	\$31,724.27	\$157,071.04	42.0%	\$216,530.21
301	TOTAL -- Note Retirement Fund	\$4,665,506.00	\$0.00	\$4,665,481.26	\$0.00	\$0.00	\$1,075,253.13	\$1,112,740.63	\$0.00	\$1,075,253.13	23.0%	\$3,590,252.87
402	TOTAL -- Capital Fund	\$7,000,000.00	\$137,830.74	\$6,709,357.06	\$629.70	\$835,883.81	\$383,124.05	\$6,154,076.91	\$436,231.86	\$819,355.91	11.5%	\$6,318,474.83
701	TOTAL -- Trust Fund (Regular)	\$140,000.00	\$12,256.37	\$855,404.56	\$17,100.96	\$5,577.02	\$48,817.19	\$19,933.61	\$9,517.95	\$58,335.14	38.3%	\$93,921.23
702	TOTAL -- Trust Fund (Special)	\$70,000.00	\$35,550.00	\$2,410,574.17	\$0.00	\$325.97	\$77,692.24	\$107,133.97	\$5,426.99	\$83,119.23	78.7%	\$22,430.77
801	TOTAL -- Endowment Fund	\$75,000.00	\$0.00	\$822.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$75,000.00
901	TOTAL -- Agency Fund (FSA)	\$110,000.00	\$0.00	\$100,000.00	\$6,204.33	\$4,866.29	\$67,075.10	\$67,715.31	\$0.00	\$67,075.10	61.0%	\$42,924.90
	GRAND TOTAL -- All Funds	\$16,485,725.16	\$185,637.11	\$17,280,621.03	\$234,363.45	\$1,040,337.33	\$3,230,855.01	\$8,824,895.92	\$695,127.25	\$3,925,982.26	23.5%	\$12,745,380.01

CUYAHOGA COUNTY PUBLIC LIBRARY							
Capital Fund Balances							
Fiscal 2019 --July							
FUND	CC	Project Budget	2018 Expenditures	Expenditures To Date (1)	Encumbered & Unpaid (2)	Project Balance (3)	STATUS
Capital Fund - 402							
Bay	004	\$7,500,000.00	\$201,232.64	\$416,761.14	\$418,867.36	\$6,664,371.50	
Maple Heights	037	\$550,000.00	\$127,912.15	\$510,363.92	\$0.00	\$39,636.08	COMPLETED
Richmond	070	\$2,000,000.00	\$52,093.50	\$52,093.50	\$0.00	\$1,947,906.50	
Total Capital Fund - 402		\$10,050,000.00	\$381,238.29	\$979,218.56	\$418,867.36	\$8,651,914.08	



CUYAHOGA COUNTY PUBLIC LIBRARY
All Funds Cash Balance
Fiscal 2019 --July 2019

Fund	Beginning Cash Balance	2019 July Receipts	Receipts To Date	Expenditures To Date	Cash Balance
General Fund	\$2,900,905.26	\$10,969,812.21	\$46,078,400.43	\$39,152,855.82	\$9,826,449.87
Debt Service	\$418.70	\$0.00	\$4,665,506.00	\$1,075,253.13	\$3,590,671.57
Capital Fund - 402	\$15,125,123.85	\$14,462.79	\$216,556.97	\$383,124.05	\$14,958,556.77
Trust Fund - Regular	\$772,058.63	\$14,482.59	\$78,725.72	\$48,817.19	\$801,967.16
Trust Fund - Special	\$651,066.52	\$1,363.62	\$94,236.15	\$77,692.24	\$667,610.43
Endowment Fund	\$79,139.62	\$164.62	\$1,159.87	\$0.00	\$80,299.49
Agency Fund	\$49,790.20	\$8,931.10	\$59,676.06	\$67,075.10	\$42,391.16
Project Build	\$0.00	\$0.00	\$1,149.24	\$323.71	\$825.53
Keybank FNDTH College Prep/Entrepreneurship	\$63,465.26	\$0.00	\$0.00	\$17,604.17	\$45,861.09
Cleveland Foundation Encore Initiative	\$17,199.21	\$0.00	\$0.00	\$17,199.21	\$0.00
MyCom Neighborhood	\$21,225.66	\$0.00	\$50,000.00	\$56,514.23	\$14,711.43
Memory Lab Grant	\$8,468.18	\$0.00	\$0.00	\$3,135.28	\$5,332.90
WVH Garden Grant	\$1,041.09	\$0.00	\$2,000.00	\$1,890.94	\$1,150.15
Adult Education Services (AES)	\$37,083.67	\$94,456.83	\$662,606.90	\$818,449.69	(\$118,759.12)
Project Learn	\$194,861.40	\$24,627.04	\$122,706.86	\$222,515.04	\$95,053.22
Baby Club	\$37,488.41	\$0.00	\$0.00	\$30,422.23	\$7,066.18
IPAD Lab	\$1,638.36	\$0.00	\$0.00	\$0.00	\$1,638.36
Food & Culinary Literacy Programs	\$42,600.00	\$0.00	\$28,000.00	\$32,870.40	\$37,729.60
Hotspot Lending Program	\$0.00	\$0.00	\$22,500.00	\$71.99	\$22,428.01
TCF Fellow	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00
Homework Centers	\$39,884.37	\$5,000.00	\$132,000.00	\$169,641.49	\$2,242.88
Summer Camps	\$5,000.00	\$0.00	\$64,340.00	\$61,165.69	\$8,174.31
Kindergarten and Baby Kits	\$13,500.00	\$0.00	\$20,000.00	\$21,742.46	\$11,757.54
Special School Programming	\$0.00	\$0.00	\$116,783.45	\$125,346.77	(\$8,563.32)
SUBTOTAL	\$20,061,958.39	\$11,158,300.80	\$52,441,347.65	\$42,383,710.83	\$30,119,595.21

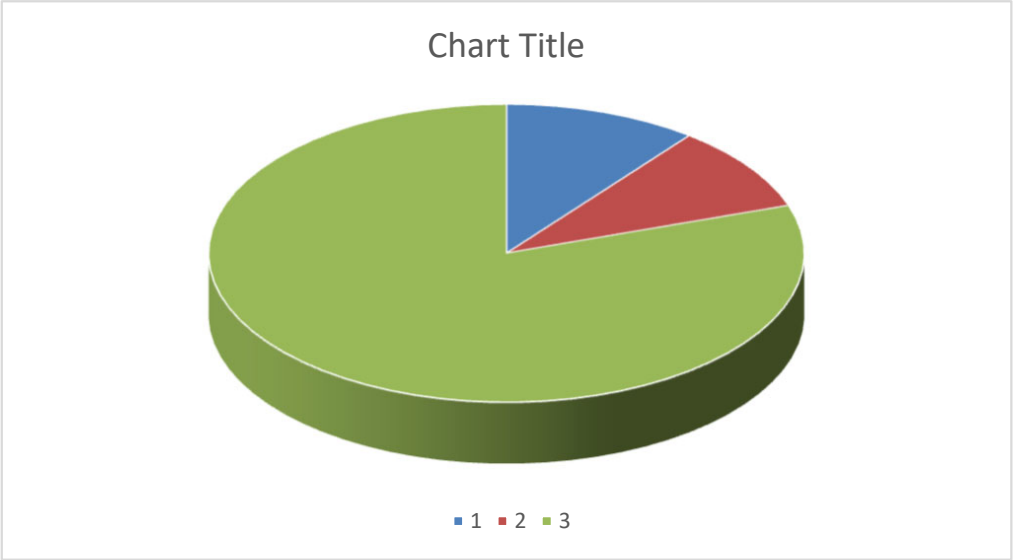
CUYAHOGA COUNTY PUBLIC LIBRARY										General Fund
REVENUE										
Fiscal 2019 -August										66.7% of Year
Acct. No.	General Fund Line Item Description	2019 Revenue	2018 Final Revenue	2019 MTD Received	2018 MTD Received	2019 YTD Received	2018 YTD Received	2019 % Received	2019 Balance	Notes
1200	General Property Taxes	\$37,859,310.00	\$38,085,182.73	\$8,840,557.56	\$6,785,002.67	\$38,636,056.48	\$38,069,306.97	102.1%	\$776,746.48	
1250	Intergovernmental	\$25,634,817.35	\$25,409,713.62	\$3,901,896.48	\$1,530,660.38	\$18,801,232.50	\$15,981,718.26	73.3%	(\$6,833,584.85)	
	Public Library Fund	\$20,994,127.35	\$20,769,026.45	\$1,619,266.26	\$1,530,660.38	\$14,241,409.97	\$13,668,495.97	67.8%	(\$6,752,717.38)	
	Property Taxes	\$4,640,690.00	\$4,640,687.17	\$2,282,630.22	\$0.00	\$4,559,822.53	\$2,313,222.29	98.3%	(\$80,867.47)	
2200	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
2300	Local Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
3100	Patron Fines & Fees	\$1,350,000.00	\$1,356,592.28	\$95,095.77	\$113,462.85	\$1,000,761.31	\$1,005,065.91	74.1%	(\$349,238.69)	
	Fines and Fees Income	\$350,000.00	\$373,364.63	\$23,965.77	\$24,905.35	\$200,910.34	\$269,259.51	57.4%	(\$149,089.66)	
	Passport Fee	\$732,000.00	\$716,086.40	\$52,780.00	\$65,100.00	\$597,905.00	\$533,526.40	81.7%	(\$134,095.00)	
	Passport Photo Fee	\$250,000.00	\$249,460.00	\$18,250.00	\$21,370.00	\$191,255.97	\$188,980.00	76.5%	(\$58,744.03)	
	Meeting Room Rental Fees	\$18,000.00	\$17,681.25	\$100.00	\$2,087.50	\$10,690.00	\$13,300.00	59.4%	(\$7,310.00)	
4000	Interest	\$80,000.00	\$38,929.65	\$21,697.02	\$299.37	\$138,054.84	\$1,675.04	172.6%	\$58,054.84	
5500	Services Provided Other Entities	\$2,500.00	\$2,710.43	\$52.00	\$0.00	\$1,711.32	\$2,148.64	68.5%	(\$788.68)	
6100	Restricted Gifts	\$0.00	\$33,619.90	\$149.97	\$20,101.42	\$20,655.74	\$28,060.99	0.0%	\$20,655.74	
6500	Unrestricted Gifts	\$55,000.00	\$22,453.56	\$499.80	\$85.07	\$20,411.75	\$22,325.56	37.1%	(\$34,588.25)	
8100	Sale of Property	\$22,000.00	\$10,786.43	\$6,076.00	\$0.00	\$14,759.00	\$5,949.43	67.1%	(\$7,241.00)	
8200	Sale of Resale Supplies	\$107,225.00	\$125,016.94	\$10,079.62	\$11,017.82	\$83,545.44	\$85,558.45	77.9%	(\$23,679.56)	
8300	Rental of Real Property	\$0.00	\$23,481.00	\$0.00	\$0.00	\$15,404.00	\$19,630.00	0.0%	\$15,404.00	
8700	Refunds and Reimbursements	\$445,775.00	\$395,639.95	\$1,529.29	\$207,933.64	\$188,462.52	\$307,320.82	42.3%	(\$257,312.48)	
8900	Miscellaneous	\$25,000.00	\$38,992.37	\$4,289.12	\$0.00	\$8,861.60	\$34,465.80	35.4%	(\$16,138.40)	
9800	Advances In	\$25,084.06	\$72,108.25	\$0.00	\$0.00	\$0.00	\$72,108.25	0.0%	(\$25,084.06)	
9900	Transfers In	\$0.00	\$1,873.72	\$0.00	\$0.00	\$30,406.56	\$0.00	0.0%	\$30,406.56	
	Carryover	\$1,851,996.98	\$500,000.00	\$0.00	\$0.00	\$1,851,996.98	\$500,000.00	100.0%	\$0.00	
TOTAL -- General Fund		\$67,458,708.39	\$66,117,100.83	\$12,881,922.63	\$8,668,563.22	\$60,812,320.04	\$56,135,334.12	90.1%	(\$6,646,388.35)	
TOTAL -- Capital Fund - 402		\$200,000.00	\$3,433,289.13	\$25,145.45	\$28,861.81	\$241,702.42	\$234,733.28	0.0%	\$41,702.42	
TOTAL -- Note Retirement Fund - 301		\$4,665,506.00	\$4,665,481.00	\$0.00	\$0.00	\$4,665,506.00	\$4,665,481.00	100.0%	\$0.00	
TOTAL -- Trust Fund (Regular) - 701		\$250,000.00	\$350,211.38	\$4,291.66	\$12,661.84	\$83,017.38	\$185,390.16	33.2%	(\$166,982.62)	
TOTAL -- Trust Fund (Special) - 702		\$20,000.00	\$712,900.71	\$1,279.94	\$4,205.91	\$95,516.09	\$698,194.94	477.6%	\$75,516.09	
TOTAL -- Endowment Fund - 801		\$1,000.00	\$1,543.28	\$154.52	\$140.43	\$1,314.39	\$939.68	131.4%	\$314.39	
TOTAL -- Agency Fund (FSA) - 901		\$80,000.00	\$100,414.94	\$8,912.21	\$8,347.42	\$68,588.27	\$66,561.20	85.7%	(\$11,411.73)	
TOTAL -- Project Build - 223		\$10,000.00	\$1,149.24	\$0.00	\$0.00	\$1,149.24	\$0.00	11.5%	(\$8,850.76)	
TOTAL -- Entrepreneurships Adult & Youth - 232		\$1,625.00	\$36,975.00	\$0.00	\$0.00	\$0.00	\$9,975.00	0.0%	(\$1,625.00)	
TOTAL -- Cleve Found Encore Initiative - 236		\$0.00	\$46,659.29	\$0.00	\$0.00	\$0.00	\$24,409.29	0.0%	\$0.00	
TOTAL -- My Com Neighborhood - 242		\$200,299.84	\$103,094.83	\$0.00	\$0.00	\$50,000.00	\$58,094.83	25.0%	(\$150,299.84)	
TOTAL -- Memory Lab Grant - 243		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- WVH Garden Grant - 244		\$2,000.00	\$1,000.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	100.0%	\$0.00	
TOTAL -- Adult Education Services - 247		\$2,298,388.32	\$1,378,848.54	\$215,283.33	\$254,068.14	\$877,890.23	\$756,200.39	38.2%	(\$1,420,498.09)	
TOTAL -- Project Learn - 248		\$359,193.02	\$358,293.23	\$31,089.33	\$17,633.31	\$153,796.19	\$264,995.65	42.8%	(\$205,396.83)	
TOTAL -- Baby Club - 249		\$43,762.12	\$38,453.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	(\$43,762.12)	
TOTAL -- IPAD Lab - 253		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- Food & Culinary Literacy Program		\$28,000.00	\$65,500.00	\$0.00	\$0.00	\$28,000.00	\$50,000.00	100.0%	\$0.00	
TOTAL -- Hotspot Lending Program		\$50,809.00	\$41,934.00	\$0.00	\$0.00	\$22,500.00	\$22,500.00	44.3%	(\$28,309.00)	
TOTAL -- TCF Fellow - 259		\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	0.0%	\$25,000.00	
TOTAL -- Homework Centers - 270		\$434,085.00	\$300,103.84	\$0.00	\$22,500.00	\$132,000.00	\$235,103.84	30.4%	(\$302,085.00)	
TOTAL -- Summer Camps - 280		\$120,000.00	\$103,534.16	\$0.00	\$58,534.16	\$64,340.00	\$98,534.16	53.6%	(\$55,660.00)	
TOTAL -- Kindergarten & Baby Kits - 290		\$20,000.00	\$13,500.00	\$0.00	\$0.00	\$20,000.00	\$0.00	100.0%	\$0.00	
TOTAL -- Special School Program. - 293		\$373,601.25	\$180,998.41	\$17,565.75	\$28,459.54	\$134,349.20	\$124,465.09	36.0%	(\$239,252.05)	
GRAND TOTAL -- All Funds		\$76,616,977.94	\$78,050,984.81	\$13,185,644.82	\$9,103,975.78	\$67,478,989.45	\$63,631,912.63	88.1%	(\$9,137,988.49)	

CUYAHOGA COUNTY PUBLIC LIBRARY												
BUDGET EXPENDITURE STATUS												
Fiscal 2019 -August												
66.7% of Year												
Acct. No.	General Fund Line Item Description	2019 Appropriation	2018 C/O Encumbrance	2018 Final Expended	2019 MTD Expended	2018 MTD Expended	2019 YTD Expended	2018 YTD Expended	2019 Enc + PY Enc	2019 Exp+Enc	2019 % Exp+Enc	2019 Balance
1000s	SALARIES & BENEFITS	56.4%										
1110	Salaries	\$28,000,000.00	\$0.00	\$28,038,950.21	\$2,228,833.80	\$2,138,739.08	\$18,454,645.35	\$18,331,362.84	\$0.00	\$18,454,645.35	65.9%	\$9,545,354.65
1400	Retirement Benefits-Employer	\$3,919,245.00	\$0.00	\$3,904,278.21	\$303,413.52	\$299,420.74	\$2,577,929.17	\$2,566,720.53	\$0.00	\$2,577,929.17	65.8%	\$1,341,315.83
1600	Insurance Benefits-Employer	\$6,070,142.00	\$0.00	\$5,472,877.37	\$459,343.59	\$425,968.90	\$4,082,160.85	\$3,759,940.06	\$0.00	\$4,082,160.85	67.2%	\$1,987,981.15
1900	Other Employee Benefits	\$60,613.00	\$0.00	\$58,178.74	\$635.00	\$937.34	\$32,688.85	\$31,702.09	\$0.00	\$32,688.85	53.9%	\$27,924.15
	SUBTOTAL -- SALARIES & BENEFITS	\$38,050,000.00	\$0.00	\$37,474,284.53	\$2,992,225.91	\$2,865,066.06	\$25,147,424.22	\$24,689,725.52	\$0.00	\$25,147,424.22	66.1%	\$12,902,575.78
2000s	SUPPLIES	2.1%										
2100	General Administrative Supplies	\$696,035.00	\$18,326.44	\$628,227.86	\$59,989.51	\$66,933.61	\$405,514.09	\$443,199.85	\$247,426.80	\$652,940.89	91.4%	\$61,420.55
2200	Property Maintenance & Repair Supplies	\$368,415.00	\$1,050.00	\$298,082.48	\$25,535.97	\$15,687.86	\$196,883.41	\$228,171.71	\$171,419.72	\$368,303.13	99.7%	\$1,161.87
2300	Motor Equipment Fuel & Supplies	\$105,665.00	\$830.04	\$92,977.86	\$8,180.90	\$6,726.25	\$49,192.28	\$64,752.50	\$52,145.62	\$101,337.90	95.2%	\$5,157.14
2500	Supplies for Resale	\$229,885.00	\$0.00	\$148,494.30	\$20,272.50	\$5,535.00	\$72,573.50	\$108,261.39	\$120,816.58	\$193,390.08	84.1%	\$36,494.92
	SUBTOTAL -- SUPPLIES	\$1,400,000.00	\$20,206.48	\$1,167,782.50	\$113,978.88	\$94,882.72	\$724,163.28	\$844,385.45	\$591,808.72	\$1,315,972.00	92.7%	\$104,234.48
3000s	PURCHASED & CONTRACTED SERVICES	15.8%										
3100	Travel & Meeting Expenses	\$167,810.00	\$0.00	\$178,640.91	\$9,114.73	\$14,127.47	\$117,610.50	\$118,155.70	\$0.00	\$117,610.50	70.1%	\$50,199.50
3200	Communications-Printing & Publications	\$1,111,960.00	\$750.00	\$809,582.34	\$80,237.12	\$85,835.68	\$578,119.96	\$567,284.08	\$112,715.33	\$690,835.29	62.1%	\$421,874.71
3300	Property Maintenance & Repair Service	\$3,050,052.00	\$49,224.69	\$2,685,945.06	\$407,899.51	\$244,255.55	\$1,743,493.94	\$1,797,799.77	\$1,355,744.31	\$3,099,238.25	100.0%	\$38.44
3400	Insurance	\$302,500.00	\$0.00	\$259,684.00	\$0.00	\$212,466.00	\$47,744.00	\$257,306.00	\$254,756.00	\$302,500.00	100.0%	\$0.00
3500	Rents and Leases	\$832,855.00	\$0.00	\$766,467.97	\$62,568.17	\$60,331.00	\$505,477.91	\$523,435.99	\$323,609.30	\$829,087.21	99.5%	\$3,767.79
3600	Utilities	\$1,676,380.00	\$0.00	\$1,703,600.27	\$135,210.20	\$144,803.71	\$1,060,639.58	\$1,215,189.31	\$0.00	\$1,060,639.58	63.3%	\$615,740.42
3700	Professional Services	\$1,889,273.00	\$24,382.00	\$2,260,765.84	\$360,650.25	\$324,576.45	\$1,490,967.62	\$1,897,320.83	\$421,890.35	\$1,912,857.97	100.0%	\$797.03
3900	Other Contracted Services	\$1,607,270.00	\$0.00	\$1,527,418.17	\$102,300.62	\$48,827.73	\$1,250,182.89	\$1,128,368.21	\$357,035.72	\$1,607,218.61	100.0%	\$51.39
	SUBTOTAL -- CONTRACTED SERVICES	\$10,638,100.00	\$74,356.69	\$10,192,104.56	\$1,157,980.60	\$1,135,223.59	\$6,794,236.40	\$7,504,859.89	\$2,825,751.01	\$9,619,987.41	89.8%	\$1,092,469.28
4000s	LIBRARY MATERIALS & INFORMATION	13.2%										
4100	Books & Pamphlets	\$5,190,953.00	\$318,318.88	\$5,760,436.64	\$448,755.28	\$313,469.24	\$3,732,558.03	\$4,067,617.88	\$560,555.17	\$4,293,113.20	77.9%	\$1,216,158.68
4200	Periodicals	\$268,020.00	\$10.00	\$187,694.61	\$273.40	\$410.51	\$12,658.97	\$10,683.61	\$10.00	\$12,668.97	4.7%	\$255,361.03
4300	Audiovisual Material	\$2,120,059.00	\$207,574.96	\$1,546,354.32	\$360,942.15	\$104,187.93	\$1,479,855.41	\$1,047,757.28	\$274,082.10	\$1,753,937.51	75.4%	\$573,696.45
4500	Computer Services & Information	\$1,260,986.00	\$0.00	\$1,249,748.68	\$57,229.41	\$105,945.38	\$785,762.37	\$852,488.38	\$0.00	\$785,762.37	62.3%	\$475,223.63
4700	Library Material Repair & Restoration	\$1,000.00	\$0.00	\$189.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$1,000.00
4900	Library Materials-Other	\$62,482.00	\$2,777.86	\$32,958.92	\$808.95	\$1,664.75	\$5,977.66	\$17,993.13	\$5,367.33	\$11,344.99	17.4%	\$53,914.87
	SUBTOTAL -- LIBRARY MATERIALS	\$8,903,500.00	\$528,681.70	\$8,777,382.17	\$868,009.19	\$525,677.81	\$6,016,812.44	\$5,996,540.28	\$840,014.60	\$6,856,827.04	72.7%	\$2,575,354.66
5000s	CAPITAL OUTLAY	4.7%										
5100	Purchase of Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
5400	Building Improvements	\$800,000.00	\$308,761.30	\$826,905.18	\$42,001.49	\$111,120.00	\$440,209.75	\$631,879.96	\$450,829.28	\$891,039.03	80.4%	\$217,722.27
5500	Furniture & Equipment	\$2,305,000.00	\$116,902.11	\$421,589.50	\$18,577.76	\$91,402.16	\$251,691.55	\$377,394.57	\$118,565.00	\$370,256.55	15.3%	\$2,051,645.56
5700	Motor Vehicles	\$95,000.00	\$0.00	\$190,013.50	\$0.00	\$0.00	\$83,906.50	\$190,013.50	\$0.00	\$83,906.50	88.3%	\$11,093.50
	SUBTOTAL -- CAPITAL OUTLAY	\$3,200,000.00	\$425,663.41	\$1,438,508.18	\$60,579.25	\$202,522.16	\$775,807.80	\$1,199,288.03	\$569,394.28	\$1,345,202.08	37.1%	\$2,280,461.33
7000s	OTHER OBJECTS	0.1%										
7100	Dues and Memberships	\$43,015.00	\$0.00	\$43,929.99	\$500.00	\$955.03	\$39,363.74	\$36,321.01	\$0.00	\$39,363.74	91.5%	\$3,651.26
7200	Taxes and Assessments	\$31,990.00	\$0.00	\$32,559.86	\$1,668.92	\$1,601.05	\$31,384.68	\$26,809.02	\$0.00	\$31,384.68	98.1%	\$605.32
7500	Refunds and Reimbursements	\$7,495.00	\$0.00	\$5,384.83	\$317.50	\$30.44	\$947.72	\$2,393.60	\$0.00	\$947.72	12.6%	\$6,547.28
7900	Other Miscellaneous Expenses	\$2,500.00	\$0.00	\$684.50	\$0.00	\$0.00	\$1,788.96	\$163.50	\$0.00	\$1,788.96	71.6%	\$711.04
	SUBTOTAL -- OTHER OBJECTS	\$85,000.00	\$0.00	\$82,559.18	\$2,486.42	\$2,586.52	\$73,485.10	\$65,687.13	\$0.00	\$73,485.10	86.5%	\$11,514.90
8000s	CONTINGENCY	0.0%										
8999	Contingency	\$32,108.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$32,108.39
	SUBTOTAL -- CONTINGENCY	\$32,108.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$32,108.39
9000s	TRANSFERS OUT	7.6%										
9899	Advances to Other Funds	\$0.00	\$0.00	\$25,084.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
9999	Transfers to Other Funds	\$5,150,000.00	\$0.00	\$5,002,352.91	\$0.00	\$53,534.16	\$4,816,186.83	\$4,856,268.70	\$0.00	\$4,816,186.83	93.5%	\$333,813.17
	SUBTOTAL -- TRANSFERS OUT	\$5,150,000.00	\$0.00	\$5,027,436.97	\$0.00	\$53,534.16	\$4,816,186.83	\$4,856,268.70	\$0.00	\$4,816,186.83	93.5%	\$333,813.17
	GRAND TOTAL -- General Fund	\$67,458,708.39	\$1,048,908.28	\$64,160,058.09	\$5,195,260.25	\$4,879,493.02	\$44,348,116.07	\$45,156,755.00	\$4,826,968.61	\$49,175,084.68	71.8%	\$19,332,531.99

CUYAHOGA COUNTY PUBLIC LIBRARY
BUDGET EXPENDITURE STATUS
Fiscal 2019 -August
66.7% of Year

FUND	Line Item Description	2019 Appropriation	2018 C/O Encumbrance	2018 Final Expended	2019 MTD Expended	2018 MTD Expended	2019 YTD Expended	2018 YTD Expended	2019 ENC + PY Enc	2019 Exp+Enc	2019 % Exp+Enc	2019 Balance
223	TOTAL -- Project Build	\$10,000.00	\$0.00	\$1,149.24	\$0.00	\$0.00	\$323.71	\$1,058.61	\$0.00	\$323.71	3.2%	\$9,676.29
232	TOTAL -- Entrepreneurships Adult & Youth	\$65,090.26	\$0.00	\$55,558.33	\$3,250.00	\$13,750.00	\$20,854.17	\$44,861.64	\$0.00	\$20,854.17	32.0%	\$44,236.09
236	TOTAL -- Cleveland Foundation Encore Initiative	\$17,199.21	\$0.00	\$41,905.37	\$0.00	\$0.00	\$17,199.21	\$20,204.58	\$0.00	\$17,199.21	100.0%	\$0.00
242	TOTAL -- MyCom Neighborhood	\$221,525.50	\$0.00	\$81,872.23	\$10,205.33	\$7,319.07	\$66,719.56	\$51,260.50	\$0.00	\$66,719.56	30.1%	\$154,805.94
243	TOTAL -- Memory Lab	\$8,468.18	\$0.00	\$47,910.23	\$0.00	\$1,111.18	\$3,135.28	\$37,586.65	\$0.00	\$3,135.28	37.0%	\$5,332.90
244	TOTAL -- WVH Garden Grant	\$3,041.09	\$0.00	\$3,365.65	\$534.98	\$77.35	\$2,425.92	\$2,721.08	\$0.00	\$2,425.92	79.8%	\$615.17
247	TOTAL -- Adult Education Services	\$2,335,471.99	\$0.00	\$1,341,764.87	\$143,760.53	\$106,793.30	\$962,210.22	\$827,106.56	\$38,503.63	\$1,000,713.85	42.8%	\$1,334,758.14
248	TOTAL -- Project Learn	\$554,054.42	\$0.00	\$278,389.96	\$31,105.96	\$22,383.83	\$253,621.00	\$201,162.28	\$26,711.34	\$280,332.34	50.6%	\$273,722.08
249	TOTAL -- Baby Club	\$81,250.53	\$0.00	\$14,921.58	\$6,669.35	\$1,470.19	\$37,091.58	\$7,249.21	\$13,122.85	\$50,214.43	61.8%	\$31,036.10
253	TOTAL -- IPAD Lab	\$1,638.36	\$0.00	\$5,486.64	\$0.00	\$0.00	\$0.00	\$5,486.64	\$0.00	\$0.00	0.0%	\$1,638.36
256	TOTAL -- Food & Culinary Literacy Programs	\$70,600.00	\$0.00	\$22,900.00	\$1,086.76	\$0.00	\$33,957.16	\$0.00	\$952.42	\$34,909.58	49.4%	\$35,690.42
257	TOTAL -- Hotspot Lending Program	\$50,809.00	\$0.00	\$41,934.00	\$0.00	\$0.00	\$71.99	\$0.00	\$0.00	\$71.99	0.1%	\$50,737.01
270	TOTAL -- Homework Centers	\$473,969.37	\$0.00	\$282,913.12	\$4,463.82	\$5,948.04	\$174,105.31	\$167,434.70	\$0.00	\$174,105.31	36.7%	\$299,864.06
280	TOTAL -- Summer Camps	\$125,000.00	\$0.00	\$106,034.16	\$48,443.70	\$66,619.54	\$109,609.39	\$104,084.16	\$15,390.61	\$125,000.00	100.0%	\$0.00
290	TOTAL -- Kindergarten & Baby Kits	\$33,500.00	\$0.00	\$0.00	\$8,089.54	\$0.00	\$29,832.00	\$0.00	\$528.87	\$30,360.87	90.6%	\$3,139.13
293	TOTAL -- Special School Programming	\$373,601.25	\$0.00	\$212,875.96	\$12,259.50	\$17,882.48	\$137,606.27	\$136,433.86	\$29,916.09	\$167,522.36	44.8%	\$206,078.89
301	TOTAL -- Note Retirement Fund	\$4,665,506.00	\$0.00	\$4,665,481.26	\$0.00	\$0.00	\$1,075,253.13	\$1,112,740.63	\$0.00	\$1,075,253.13	23.0%	\$3,590,252.87
402	TOTAL -- Capital Fund	\$7,000,000.00	\$137,830.74	\$6,709,357.06	\$73,575.08	\$69,055.55	\$456,699.13	\$6,223,132.46	\$951,037.29	\$1,407,736.42	19.7%	\$5,730,094.32
701	TOTAL -- Trust Fund (Regular)	\$140,000.00	\$12,256.37	\$855,404.56	\$5,149.32	\$4,343.13	\$53,966.51	\$24,276.74	\$5,906.46	\$59,872.97	39.3%	\$92,383.40
702	TOTAL -- Trust Fund (Special)	\$70,000.00	\$35,550.00	\$2,410,574.17	\$3,459.95	\$0.00	\$81,152.19	\$107,133.97	\$6,496.43	\$87,648.62	83.0%	\$17,901.38
801	TOTAL -- Endowment Fund	\$75,000.00	\$0.00	\$822.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$75,000.00
901	TOTAL -- Agency Fund (FSA)	\$110,000.00	\$0.00	\$100,000.00	\$8,660.22	\$7,038.63	\$75,735.32	\$74,753.94	\$0.00	\$75,735.32	68.9%	\$34,264.68
	GRAND TOTAL -- All Funds	\$16,485,725.16	\$185,637.11	\$17,280,621.03	\$360,714.04	\$323,792.29	\$3,591,569.05	\$9,148,688.21	\$1,088,565.99	\$4,680,135.04	28.1%	\$11,991,227.23

CUYAHOGA COUNTY PUBLIC LIBRARY							
Capital Fund Balances							
Fiscal 2019 --August							
FUND	CC	Project Budget	2019 Expenditures	Expenditures To Date (1)	Encumbered & Unpaid (2)	Project Balance (3)	STATUS
Capital Fund - 402							
Bay	004	\$7,500,000.00	\$274,177.21	\$494,076.71	\$933,672.79	\$6,072,250.50	
Maple Heights	037	\$550,000.00	\$127,912.15	\$510,363.92	\$0.00	\$39,636.08	COMPLETED
Richmond	070	\$2,000,000.00	\$52,093.50	\$52,093.50	\$0.00	\$1,947,906.50	
Total Capital Fund - 402		\$10,050,000.00	\$454,182.86	\$1,056,534.13	\$933,672.79	\$8,059,793.08	



CUYAHOGA COUNTY PUBLIC LIBRARY
All Funds Cash Balance
Fiscal 2019 --August 2019

Fund	Beginning Cash Balance	Receipts To Date	Expenditures To Date	Cash Balance
General Fund	\$2,900,905.26	\$58,960,323.06	\$44,348,116.07	\$17,513,112.25
Debt Service	\$418.70	\$4,665,506.00	\$1,075,253.13	\$3,590,671.57
Capital Fund - 402	\$15,125,123.85	\$241,702.42	\$456,699.13	\$14,910,127.14
Trust Fund - Regular	\$772,058.63	\$83,017.38	\$53,966.51	\$801,109.50
Trust Fund - Special	\$651,066.52	\$95,516.09	\$81,152.19	\$665,430.42
Endowment Fund	\$79,139.62	\$1,314.39	\$0.00	\$80,454.01
Agency Fund	\$49,790.20	\$68,588.27	\$75,735.32	\$42,643.15
Project Build	\$0.00	\$1,149.24	\$323.71	\$825.53
Keybank FNDTH College Prep/Entrepreneurship	\$63,465.26	\$0.00	\$20,854.17	\$42,611.09
Cleveland Foundation Encore Initiative	\$17,199.21	\$0.00	\$17,199.21	\$0.00
MyCom Neighborhood	\$21,225.66	\$50,000.00	\$66,719.56	\$4,506.10
Memory Lab Grant	\$8,468.18	\$0.00	\$3,135.28	\$5,332.90
WVH Garden Grant	\$1,041.09	\$2,000.00	\$2,425.92	\$615.17
Adult Education Services (AES)	\$37,083.67	\$877,890.23	\$962,210.22	(\$47,236.32)
Project Learn	\$194,861.40	\$153,796.19	\$253,621.00	\$95,036.59
Baby Club	\$37,488.41	\$0.00	\$37,091.58	\$396.83
IPAD Lab	\$1,638.36	\$0.00	\$0.00	\$1,638.36
Food & Culinary Literacy Programs	\$42,600.00	\$28,000.00	\$33,957.16	\$36,642.84
Hotspot Lending Program	\$0.00	\$22,500.00	\$71.99	\$22,428.01
TCF Fellow	\$0.00	\$25,000.00	\$0.00	\$25,000.00
Homework Centers	\$39,884.37	\$132,000.00	\$174,105.31	(\$2,220.94)
Summer Camps	\$5,000.00	\$64,340.00	\$109,609.39	(\$40,269.39)
Kindergarten and Baby Kits	\$13,500.00	\$20,000.00	\$29,832.00	\$3,668.00
Special School Programming	\$0.00	\$134,349.20	\$137,606.27	(\$3,257.07)
SUBTOTAL	\$20,061,958.39	\$65,626,992.47	\$47,939,685.12	\$37,749,265.74

CUYAHOGA COUNTY PUBLIC LIBRARY
Investments Approval
Fiscal 2019 --July

<i>Description</i>	<i>Institution of Deposit</i>	<i>Par Value/Qty.</i>	<i>Purchase Yield</i>	<i>Purchase Date</i>	<i>Maturity Date</i>	<i>% of Assets</i>
Money Market Funds						
Sweep Account	Key Bank	\$13,462,562.87	1.01%	n/a	n/a	44.31%
Money Market Fund	Northwest Bank	\$100.00	0.00%	n/a	n/a	0.00%
Money Market Fund	US Bank	\$10,792.17	2.01%	n/a	n/a	0.04%
Money Market Fund	Fifth Third	\$58,475.05	2.09%	n/a	n/a	0.19%
ICS Account	TriState Capital	\$0.00	0.52%	n/a	n/a	0.00%
Star Ohio Accounts						
Star Ohio Accounts	Star Ohio	\$6,182,483.45	2.44%	n/a	n/a	20.35%
US Treasury						
US Government Agency Discount Notes						
Commercial Paper						
Natixis NY	Dbtc Americas	\$100,000.00	2.82%	January 28, 2019	September 25, 2019	0.33%
Natixis NY	Dbtc Americas	\$275,000.00	2.71%	February 15, 2019	September 12, 2019	0.91%
JP Morgan Securities	JP Morgan Securities LLC	\$370,000.00	2.68%	February 27, 2019	November 22, 2019	1.22%
Mufg Bank Ltd	Mufg Union Bk	\$300,000.00	2.73%	February 27, 2019	November 22, 2019	0.99%
Bnp Paribas NY	Bnp Paribas	\$300,000.00	2.58%	April 29, 2019	October 25, 2019	0.99%
Toyota Motor Credit	Citibank	\$135,000.00	2.46%	May 31, 2019	November 26, 2019	0.44%
Toronto Dominion Securities	Toronto Dominion Ban	\$125,000.00	2.44%	June 10, 2019	October 18, 2019	0.41%
Certificate of Deposit						
Certificate of Deposit	Discover Bank	\$247,000.00	2.30%	October 19, 2015	September 30, 2020	0.81%
Certificate of Deposit	Capital One National Bank	\$247,000.00	2.28%	October 19, 2015	October 7, 2020	0.81%
Certificate of Deposit	Capital One National Bank	\$247,000.00	2.28%	October 19, 2015	October 7, 2020	0.81%
Certificate of Deposit	Goldman Saks Bank	\$247,000.00	2.20%	October 21, 2015	October 21, 2020	0.81%
Certificate of Deposit	Amex Centurion	\$247,000.00	2.27%	October 29, 2015	October 28, 2020	0.81%
Certificate of Deposit (CDARS)	TriState Capital	\$2,137,655.18	2.45%	June 20, 2019	June 18, 2020	7.04%
Certificate of Deposit	Fifth Third Bank	\$245,000.00	2.45%	March 27, 2019	March 27, 2020	0.81%
Certificate of Deposit	Mutual Savings Bank	\$245,000.00	2.45%	March 27, 2019	March 27, 2020	0.81%
Certificate of Deposit	State Bank of India	\$245,000.00	2.45%	March 27, 2019	March 25, 2020	0.81%
Certificate of Deposit	Wells Fargo Bank National Assoc	\$250,000.00	2.35%	April 24, 2019	May 26, 2020	0.82%
Certificate of Deposit	Multi-Bank Securities Inc	\$249,000.00	2.65%	May 22, 2019	May 15, 2023	0.82%
Certificate of Deposit	Multi-Bank Securities Inc	\$246,000.00	2.55%	May 22, 2019	May 16, 2022	0.81%
Certificate of Deposit	Multi-Bank Securities Inc	\$246,000.00	2.50%	May 30, 2019	May 28, 2021	0.81%
Certificate of Deposit	Multi-Bank Securities Inc/Ally Bk Midvale	\$246,000.00	2.50%	June 10, 2019	June 6, 2022	0.81%
Agency Securities						
Federal National Mortgage	Davidson DA & Company	\$1,100,000.00	1.50%	September 30, 2016	September 30, 2020	3.62%
Federal National Mortgage	Davidson DA & Company	\$550,000.00	1.42%	July 27, 2016	July 27, 2020	1.81%
Federal National Mortgage	Davidson DA & Company	\$1,040,000.00	1.40%	August 30, 2016	August 28, 2020	3.42%
Federal National Mortgage	Fcstone Financial Inc.	\$1,030,000.00	1.60%	August 30, 2016	August 24, 2021	3.39%
TOTAL PORTFOLIO						
		\$30,384,068.72				100.00%

CUYAHOGA COUNTY PUBLIC LIBRARY
Investments Approval
Fiscal 2019 --August

Description	Institution of Deposit	Par Value/Qty.	Purchase Yield	Purchase Date	Maturity Date	% of Assets
Money Market Funds						
Sweep Account	Key Bank	\$6,882,976.20	1.01%	n/a	n/a	18.19%
Money Market Fund	Northwest Bank	\$100.00	0.00%	n/a	n/a	0.00%
Money Market Fund	US Bank	\$26,777.26	1.98%	n/a	n/a	0.07%
Money Market Fund	Fifth Third	\$59,588.27	1.87%	n/a	n/a	0.16%
ICS Account	TriState Capital	\$0.00	0.52%	n/a	n/a	0.00%
Star Ohio Accounts						
Star Ohio Accounts	Star Ohio	\$20,202,981.77	2.29%	n/a	n/a	53.39%
US Treasury						
US Government Agency Discount Notes						
Commercial Paper						
Natixis NY	Dbtc Americas	\$100,000.00	2.82%	January 28, 2019	September 25, 2019	0.26%
Natixis NY	Dbtc Americas	\$275,000.00	2.71%	February 15, 2019	September 12, 2019	0.73%
JP Morgan Securities	JP Morgan Securities LLC	\$370,000.00	2.68%	February 27, 2019	November 22, 2019	0.98%
Mufg Bank Ltd	Mufg Union Bk	\$300,000.00	2.73%	February 27, 2019	November 22, 2019	0.79%
Bnp Paribas NY	Bnp Paribas	\$300,000.00	2.58%	April 29, 2019	October 25, 2019	0.79%
Toyota Motor Credit	Citibank	\$135,000.00	2.46%	May 31, 2019	November 26, 2019	0.36%
Toronto Dominion Securities	Toronto Dominion Ban	\$125,000.00	2.44%	June 10, 2019	October 18, 2019	0.33%
Certificate of Deposit						
Certificate of Deposit	Discover Bank	\$247,000.00	2.30%	October 19, 2015	September 30, 2020	0.65%
Certificate of Deposit	Capital One National Bank	\$247,000.00	2.28%	October 19, 2015	October 7, 2020	0.65%
Certificate of Deposit	Capital One National Bank	\$247,000.00	2.28%	October 19, 2015	October 7, 2020	0.65%
Certificate of Deposit	Goldman Saks Bank	\$247,000.00	2.20%	October 21, 2015	October 21, 2020	0.65%
Certificate of Deposit	Amex Centurion	\$247,000.00	2.27%	October 29, 2015	October 28, 2020	0.65%
Certificate of Deposit (CDARS)	TriState Capital	\$2,137,655.18	2.45%	June 20, 2019	June 18, 2020	5.65%
Certificate of Deposit	Fifth Third Bank	\$245,000.00	2.45%	March 27, 2019	March 27, 2020	0.65%
Certificate of Deposit	Mutual Savings Bank	\$245,000.00	2.45%	March 27, 2019	March 27, 2020	0.65%
Certificate of Deposit	State Bank of India	\$245,000.00	2.45%	March 27, 2019	March 25, 2020	0.65%
Certificate of Deposit	Wells Fargo Bank National Assoc	\$250,000.00	2.35%	April 24, 2019	May 26, 2020	0.66%
Certificate of Deposit	Multi-Bank Securities Inc	\$249,000.00	2.65%	May 22, 2019	May 15, 2023	0.66%
Certificate of Deposit	Multi-Bank Securities Inc	\$246,000.00	2.55%	May 22, 2019	May 16, 2022	0.65%
Certificate of Deposit	Multi-Bank Securities Inc	\$246,000.00	2.50%	May 30, 2019	May 28, 2021	0.65%
Certificate of Deposit	Multi-Bank Securities Inc/Ally Bk Midvale	\$246,000.00	2.50%	June 10, 2019	June 6, 2022	0.65%
Agency Securities						
Federal National Mortgage	Davidson DA & Company	\$1,100,000.00	1.50%	September 30, 2016	September 30, 2020	2.91%
Federal National Mortgage	Davidson DA & Company	\$550,000.00	1.42%	July 27, 2016	July 27, 2020	1.45%
Federal National Mortgage	Davidson DA & Company	\$1,040,000.00	1.40%	August 30, 2016	August 28, 2020	2.75%
Federal National Mortgage	Fcstone Financial Inc.	\$1,030,000.00	1.60%	August 30, 2016	August 24, 2021	2.72%
TOTAL PORTFOLIO						
		\$37,842,078.68				100.00%

CUYAHOGA COUNTY PUBLIC LIBRARY
Purchase Approval List
September 24, 2019

Item	Quantity	Description	Supplier	Unit Cost	Total Amount
		ENCUMBRANCE INCREASES			
1		Winter Program Guide magazine increase from 40 to 56 pages			
		SUMMARY: Necessary to increase Blanket order from \$45,000 to \$50,000 to include Great Books for Kids in the winter issue.			
		As requested by the Communications and External Relations Division.	R R Donnelley		\$5,000.00
		RENEWAL PURCHASES			
2		Adobe software renewal			
		SUMMARY: Necessary for use by CCPL staff and Innovation centers.			
		As requested by the Information Technologies Division.	CDW-G		\$48,360.00
		NEW PURCHASES			
3	44	HP M553DN Printers		\$1,021.00	
		SUMMARY: Necessary to replace leased printers for staff use systemwide.			
		As requested by the Information Technologies Division.	ComDoc Inc		\$44,924.00
4		Canon Image Press Lease			
		SUMMARY: Necessary for new Graphics print shop equipment, year 1 of 5.	Canon		
		As requested by the Communications and External Relations Division.	Financial Services		\$46,680.00
5		Click charges, maintenance, & supplies agreement			
		SUMMARY: Necessary to cover use of new print shop equipment.			
		As requested by the Communications and External Relations Division.	Digital Print Solutions		\$27,000.00
6		HVAC preventative maintenance program			
		SUMMARY: Necessary for systemwide VFD maintenance of HVAC electrical controls.	Integrated		
		As requested by the Operations-Facilities Division.	Control Solutions		\$29,250.00

Cuyahoga County Public Library
Gift Report / July 1 - August 31, 2019

Gift Amount	Donor	Recipient	Purpose
\$6,000.00	Caroline and Mitch Borrow	CCPL	123 Read
\$100.00	Krishan Chandar	Solon Branch Trust Fund	Appreciation for library services
\$25,000.00	The Cleveland Foundation	Gifts to the Library	Public service fellow payment 1 of 2
\$5,000.00	The Harry K. and Emma R. Fox Charitable Foundation	Gifts to the Library	Homework Centers
\$3,226.19	Friends of the Bay Village Branch	Bay Village Branch Trust Fund	July and August programming and supplies
\$500.00	Friends of the Berea Branch	Berea Branch Trust Fund	July and August programming and supplies
\$299.64	Friends of the Brecksville Branch	Brecksville Branch Trust Fund	July and August programming and supplies
\$489.65	Friends of the Brook Park Branch	Brook Park Branch Trust Fund	July and August programming and supplies
\$25.75	Friends of the Brooklyn Branch	Brooklyn Branch Trust Fund	July and August programming and supplies
\$485.72	Friends of the Chagrin Falls Branch	Chagrin Falls Branch Trust Fund	July and August programming and supplies
\$250.00	Friends of the Fairview Park Branch	Fairview Park Branch Trust Fund	July and August programming and supplies
\$43.76	Friends of the Gates Mills Branch	Gates Mills Branch Trust Fund	July and August programming and supplies
\$686.07	Friends of the Middleburg Heights Branch	Middleburg Heights Branch Trust Fund	July and August programming and supplies
\$427.64	Friends of the North Royalton Branch	North Royalton Branch Trust Fund	July and August programming and supplies
\$10,000.00	Friends of the Orange Branch	CCPL	Final capital installment
\$355.30	Friends of the Parma Heights Branch	Parma Heights Branch Trust Fund	July and August programming and supplies
\$7,232.35	Friends of the Solon Branch	Solon Branch Trust Fund	June-July-August programming and supplies and staff picnic tables
\$620.00	Friends of the South Euclid-Lyndhurst Branch	South Euclid-Lyndhurst Branch Trust Fund	July and August programming and supplies
\$412.90	Friends of the Strongsville Branch	Strongsville Branch Trust Fund	July and August programming and supplies
\$250.00	Shobha Iyer	Mayfield Branch Trust Fund	In memory of Shri S. R. Aiyer; to purchase works of international historical fiction
\$3,000.00	Dennis and Cynthia Jackson	CCPL	123 Read
\$1,236.14	Donna E. Joseph and Family	Berea Branch Trust Fund	Purchase and installation of a bench in memory of Claudia Smith
\$200.00	North Coast Needlers Quilt Guild	Bay Village Branch Trust Fund	Use of meeting rooms BAY and NOL
\$45,972.00	The Reinberger Foundation	Gifts to the Library	Integrated education and training for adult learners
\$250.00	Fred Rosenberg	CCPL	General Operating
\$100.00	Sally Taft	Chagrin Falls Branch Trust Fund	In memory of Sue Weiant
\$271.94	Kristine A. Thonnings	CCPL	Appreciation for library services

Cuyahoga County Public Library

Resolution 2019 - _____

RESOLUTION AUTHORIZING THE LIBRARY TO ENTER INTO AN AGREEMENT WITH SMITH & OBY FOR THE MAPLE HEIGHTS HVAC IMPROVEMENTS PROJECT

Whereas, the Cuyahoga County Public Library (the “Library”) is a county library district and political subdivision of the State of Ohio organized under the Ohio Revised Code and this Board of Library Trustees (this “Board”) is body politic and corporate organized and acting under relevant provisions of the Ohio Revised Code, including sections 3375.22 and 3375.40 of the Ohio Revised Code; and

Whereas, this Board previously authorized the Executive Director, or designee, to advertise for competitive bids for the Maple Heights HVAC Improvements Project; and

Whereas, the Executive Director, or designee, did so advertise and pursuant to the procedures contained in the Ohio Revised Code for the selection of contractors and had determined that **Smith & Oby** have submitted the lowest and best responsive bid;

Whereas, this Board has determined that it is in the interest of the Library to proceed with the Maple Heights HVAC Improvements as advertised.

Now therefore be it resolved by the Cuyahoga County Public Library:

Section 1. The Board of Trustees is hereby authorized to execute the Agreement for HVAC Services in the amount of **\$1,250,700.**

Section 2. It is found and determined that all formal actions of this Board concerning and relating to this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in this formal action were meetings open to the public in compliance with all legal requirements, including relevant provisions of the Ohio Revised Code.

Approved September 24, 2019

Patricia A. Shlonsky, President

Dean E. DePiero, Secretary

Cuyahoga County Public Library

Resolution 2019- _____

Resolution to approve Change Order Number One for Northeastern Refrigeration

WHEREAS, this Board did enter into an Agreement with Northeastern Refrigeration for the Administration Graphics Department HVAC Upgrade project for the contract sum of \$175,400.00; and

WHEREAS, the Owner and Contractor have agreed to a deduct change order for the unused allowance; and

WHEREAS, the total Change Order decrease is \$10,271.29, bringing the adjusted contract total from \$175,400.00 to \$165,128.71.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Cuyahoga County Public Library hereby approve Change Order Number One for Northeastern Refrigeration in the amount of (\$10,271.29).

Approved September 24, 2019

Patricia A. Shlonsky, President

Dean E. DePiero, Secretary



Cuyahoga County
Public Library

CHANGE ORDER

OWNER



CONTRACTOR



ARCHITECT



CONSTRUCTION
MANAGER



PROJECT: ADM GFX HVAC Upgrade

CHANGE ORDER NUMBER: One

DATE: 09/12/2019

PROJECT NO:

CONTRACT DATE: 02/13/2019

CONTRACTOR: Northeastern Refrigeration

The Contract is changed as follows: The deduct amount of (\$10,271.29) reflects the unused amount of the \$15,000.00 allowance, which was included in the original contract sum.

Not valid until signed by the Owner, Contractor, Architect & Construction Manager

The original Contract Sum	<u>\$175,400.00</u>
Net change by previously authorized Change orders	<u>0.00</u>
The Contract Sum prior to this Change Order	<u>\$175,400.00</u>
The Contract Sum will be decreased by this Change Order in the amount of	<u>(\$10,271.71)</u>
The new Contract Sum including this Change order	<u>\$165,128.71</u>
The Contract Time will be increased by	<u>N/A</u>
The revised date of Substantial Completion as of the date of this Change Order	<u>N/A</u>

CONTRACTOR

ARCHITECT

CONSTRUCTION
MANAGER

OWNER

Northeastern Refrigeration

N/A

N/A

Cuyahoga County Public Library

By: *Tom Gerber*

By: _____

By: _____

By: *[Signature]*

DATE 9/13/19

DATE: _____

DATE: _____

DATE: 9/17/19

CUYAHOGA COUNTY PUBLIC LIBRARY

Resolution to Provide Compensation for Seasonal Staff RESOLUTION# _____

WHEREAS, the Library hires seasonal staff: Mentor Monitors, Homework Center Coordinators, 123 Read Coordinators, Homework Mentors, and Homework Center Tutors; and,

WHEREAS, the success of our programs and services depends on the quality of our staff.

WHEREAS, it is most effective to retain staff whom have demonstrated excellent customer service and strong academic skills that enhance the library experience; and,

WHEREAS, it is most efficient and effective to have staff return each year to reduce the time and cost of recruitment and training of new hires.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Cuyahoga County Public Library that seasonal staff: Mentor Monitors, Homework Center Coordinators, 123 Read Coordinators, Homework Mentors and Homework Center Tutors with at least 240 hours of service prior to September 1st of the current year and who continue their seasonal employment in the first program month of the current year, shall receive a one-time additional compensation of \$1.00 (one dollar) more per hour added to the regular hourly rate of pay.

BE IT FURTHER RESOLVED that all formal actions of this Board concerning and relating to this Resolution were adopted in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in this formal action were meetings open to the public in compliance with all legal requirements, including relevant provisions of the Ohio Revised Code.

Approved 24 September 2019

X_____

Patricia A. Shlonsky
President

X_____

Dean E. DePiero
Secretary

Cuyahoga County Public Library

Resolution Calling for Macmillan Publishing to Reverse Library Ebook Embargo

WHEREAS, public libraries hold free and open access to books, information and ideas as a foundational value; and,

WHEREAS, Cuyahoga County Public Library has more than 808,761 cardholders, and, in 2018, recorded 2,133,687 million checkouts of eBooks and eAudiobooks; and,

WHEREAS, on July 25, 2019 Macmillan Publishing (Macmillan) announced it would become the only major publisher to limit eBook lending for U.S. libraries under a new licensing model scheduled to begin November 1, 2019; and,

WHEREAS, Macmillan's proposed model restricts public libraries – regardless of size or population served – to the purchase of only one single copy of a new title in eBook format upon its publication release, after which the publisher will impose an eight-week embargo on additional copies of that title sold to libraries; and,

WHEREAS, Macmillan's new model for library eBook lending will make it difficult for libraries to fulfill our central mission of ensuring access to information for all.

NOW THEREFORE BE IT RESOLVED that the Cuyahoga County Public Library Board of Trustees joins the American Library Association (ALA) in denouncing this measure and calling for Macmillan Publishing to cancel the embargo and restore full access to its complete eBook catalog upon release to the public.

FURTHERMORE, the Cuyahoga County Public Library Board of Trustees affirms the principles that:

- All published works must be available for libraries to purchase and lend to library customers.
- Access to and use of eBooks must equitably balance the rights and privileges of readers, authors and publishers.
- Digital content must be accessible to all people, regardless of physical or reading disabilities.
- Reading records must remain private in the digital age.

Approved September 24, 2019

Patricia A. Shlonsky, President

Dean E. DePiero, Secretary